CHAPTER 23

PARKS AND PLAYGROUNDS BOARD

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23.01 PARKS AND PLAYGROUNDS BOARD ESTABLISHED. There is hereby created and established a Parks and Playgrounds Board, which shall consist of five (5) members, including a Council liaison. The Board members shall be citizens and residents of the City, appointed by the Mayor with the approval of the Council.

23.02 ORGANIZATION. The members shall be appointed for a period of three (3) years. In the event that a vacancy occurs during the term of any member, the successor shall be appointed for the unexpired portion of the term.

23.03 COMPENSATION. Members of the Board shall serve without compensation.

23.04 DUTIES. It is the responsibility of the Parks and Playgrounds Board to study, investigate, counsel and develop and/or update annually and administer and implement a plan to improve the public facilities in the City Parks, and further, to create a playground and recreational areas as deemed necessary in such Parks. Such plans will be presented to the Council and upon their acceptance and approval shall constitute the official Parks and Playgrounds Plan for the City. The Board, when requested by the Council, shall consider, investigate, make findings, report and recommend upon special matters or questions coming within the scope of its work.

23.05 RULES AND REGULATIONS.

1. Selection of Officers. The Board shall choose annually at its first regular meeting one of its members to act as Chairperson and another as Co-Chairperson, who shall perform all the duties of the Chairperson during the Chairperson's absence or disability. The Chairperson shall, as the need arises, have the authority to appoint individual project committees, whose membership may be comprised of Board and non-Board members. The length of appointment for non-Board members shall be the length of time necessary to complete the individual project to which they are assigned or until the Chairperson terminates their appointments.

2. Adopt Rules and Regulations. The Board shall adopt such rules and regulations governing its organization and procedures as it may deem necessary. As an appointed Board of the City, the members shall be required to post agendas at least 24 hours prior to their meetings, and shall submit copies of the minutes of their meetings to the Council for review. These rules and regulations shall also apply to any committee of the Parks and Playgrounds Board.

3. Fiscal Responsibilities. City Council approval shall be required for the Board to expend for and on behalf of the City all sums of money appropriated to it, and to use and expend all gifts, donations or payments whatsoever which the City receives for Parks and Playgrounds purposes.

4. Annual Report. Each year the Board shall make a report to the Mayor and Council of its proceedings, with a full statement of its receipts, disbursements and the progress of its work during the preceding fiscal year.