2024-2025
BUSINESS LICENSE APPLICATION
CITY OF NEW HAVEN
P.O. BOX 236, NEW HAVEN, MISSOURI 63068

Phone: 573-237-2349 Fax: 573-237-4696

Pursuant to **New Haven Municipal Code Chapter 605: Business Regulations,** there is hereby levied, fixed and ordered collected an annual license fee as of July 1 each year for each person, either directly or indirectly, conducting in whole or in part a business, trade location, calling or occupation in the City of New Haven, as specified by Municipal Code; except those occupations which are specifically excluded by virtue of RSMo 71.620.

Please note the following requirements under Missouri law:

1. Pursuant to RSMo 144.083.4, each applicant for a business license shall submit a statement from the Missouri Department of Revenue stating "no tax due;" such statement must be dated within 90 days of application for the business license. **This provision generally applies to businesses making retail sales only.** The City is prohibited by law from issuing a business license without the "no tax due" certificate. **More information is available at** http://dor.mo.gov/business/sales/notaxdue, or people may call the Missouri Department of Revenue at 573-751-9268.

2. Pursuant RSMo 287.061, "any city or county which issues an occupational or business license for a contractor in the construction industry shall require a certificate of insurance for workers' compensation coverage or an affidavit…signed by the applicant attesting that the contractor is exempt." **Contractors must submit a certificate of Worker's Comp insurance or a sworn affidavit before the City can issue the business license.**

Business Name: _____

Owner's Name/Licensee _____E-Mail_____

Physical Address _____
Street City State Zip code

Mailing Address _____
Street City State Zip code

Business Phone: _____Alt. Phone _____Fax #_____

State Tax ID# _____Fed ID # _____

Type of Business _____

I CERTIFY THE ABOVE IS TRUE AND CORRECT:

Signature _____ Date _____

Printed Name _____

MEMO: Contractors must submit *Workers Compensation* or a *Sworn Affidavit.*
Retail Sales must submit *No Tax Due*