

MINUTES

City of Concordia Board of Alderpersons Regular Meeting

Location: Concordia Community Center, Room 202

802 S. Gordon Street

Date: Monday, April 4, 2022

Time: 5:00 P.M.

The April 4, 2022, regular meeting of the Board of Aldermen of the City of Concordia was called to order at 5:00 P.M. with Mayor Michael Brown presiding. The Aldermen present were Kaleb Nierman, Beth Kruse, Mary Beth Scherer.

Also in attendance were Roberta Christianson, The Concordian, Dale Klussman, City Administrator, Rosalind Richter, City Clerk, Paul Mapes, Chief of Police, Byron Lynn, City Maintenance staff member, and Alderman Kruse's grandson's – Jacob and Christian Matisko.

Mayor Brown requested a roll call to establish a quorum of the Board:

Alderman Nierman: **Present**

Alderman Kruse: **Present**

Alderman Lindemann: **Absent**

Alderman Scherer: **Present**

Mayor Brown declared a quorum present and led the room in the Pledge of Allegiance.

The Minutes of the March 21, 2022, regular meeting of the Board of Aldermen was presented for discussion. Alderman Scherer made the motion to accept the Minutes of March 21, 2022, as presented. Alderman Nierman seconded this motion. Mayor Brown requested votes recorded by the Yeas and Nays, with 3 Aldermen voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion duly passed with the minutes of the March 21, 2022, regular meeting accepted **and approved**.

The proposed budget amendment was reviewed and discussed. Administrator Dale Klussman presented Bill 2022-12 for Board consideration as a proposed Ordinance amending the FY 2021-2022 budget.

Alderman Kruse made a motion to introduce Bill No. 2022-12 by title only for the first reading. Alderman Nierman seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE TO AMEND CERTAIN FUNDS OF THE CITY OF CONCORDIA FOR THE FISCAL YEAR 2021-22 BUDGET AND APPROVE EXPENDITURE BUDGETS AND ADJUST REVENUE BUDGETS FOR THESE FUNDS AS REQUIRED.

Alderman Kruse made a motion to accept Bill No. 2022-12 by title only for the second reading. Alderman Scherer seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE TO AMEND CERTAIN FUNDS OF THE CITY OF CONCORDIA FOR THE FISCAL YEAR 2021-22 BUDGET AND APPROVE EXPENDITURE BUDGETS AND ADJUST REVENUE BUDGETS FOR THESE FUNDS AS REQUIRED.

Alderman Kruse made the motion to request a Roll Call vote on Bill 2022-12, with the City Clerk recording the vote. Alderman Nierman seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Alderman voting Nay. Mayor Brown declared the motion passed and requested City Clerk Richter to conduct and record the Roll Call vote:

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Absent
Alderman Scherer:	Yea

The results of the roll call vote being 3 in the affirmative and 0 Alderman voting Nay, Mayor Brown declared Bill 2022-12 duly passed as an Ordinance of the City of Concordia and assigned the Ordinance Number 1641.

The Claims Register was reviewed for consideration of payment authorization. Administrator Dale Klussman discussed the expenses paid to Hach was delayed due to the shipment and a correction the company had to make as there was a double payment one of which was paid in November 2021 and the second charge was the same payment but with a 12% surcharge. City Clerk was able to have company waive the surcharge as it was on product that had been ordered prior to the cost of shipping charge increase, and also validated the payment had already been sent and received back in November 2021. Due to the ongoing issues with HACH, the Administrator is requesting for payment to be made immediately upon receiving the invoices in order not to be charged a late fee.

Alderman Kruse made the motion to authorize the payments to HACH as invoices are received. Nierman seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Alderman voting Nay. Mayor Brown declared the motion passed.

City Clerk, Rosalind Richter also discussed a few additional expenses that had not presented on the Claims register list, due to being received the day of board meeting.

With no further discussion, Alderman Nierman made the motion to introduce Resolution No. 2022-R-11, authorizing payment of the bills consolidated by fund as shown on the Claims Register Report as well as the additional expenses to be paid.

Alderman Kruse seconded this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 3 Alderpersons voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown requested a roll call on Resolution 2022-R-11, the votes recorded as follows:

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Absent
Alderman Scherer:	Yea

Mayor Brown declared the motion adopting Resolution 2022-R-11 duly passed 3/0.

No business from the Audience.

Under **old business**, Administrator Dale Klussman presented Bill No. 2022-13 an Ordinance authorizing the execution of the Five-Year standing forage purchase agreement with Michael Hemme. The bid was awarded in previous meeting March 21, 2022.

Alderman Kruse made a motion to accept Bill No. 2022-13 by title only for the first reading. Alderman Scherer seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

**AN ORDINANCE OF THE CITY OF CONCORDIA, MISSOURI AUTHORIZING
EXECUTION OF THE FIVE-YEAR STANDING FORAGE PURCHASE AGREEMENT WITH
MICHAEL HEMME EFFECTIVE FROM TODAY THROUGH MARCH 31, 2027;
AUTHORIZING APPLICATION OF FERTILIZER PER AGREEMENT AND ALLOWING FOR
FORCE AND EFFECT OF THIS AGREEMENT.**

Alderman Kruse made a motion to accept Bill No. 2022-13 by title only for the second reading. Alderman Nierman seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

**AN ORDINANCE OF THE CITY OF CONCORDIA, MISSOURI AUTHORIZING
EXECUTION OF THE FIVE-YEAR STANDING FORAGE PURCHASE AGREEMENT WITH
MICHAEL HEMME EFFECTIVE FROM TODAY THROUGH MARCH 31, 2027;
AUTHORIZING APPLICATION OF FERTILIZER PER AGREEMENT AND ALLOWING FOR
FORCE AND EFFECT OF THIS AGREEMENT.**

Alderman Kruse made the motion to request a Roll Call vote on Bill 2022-13, with the City Clerk recording the vote. Alderman Scherer seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Alderman voting Nay. Mayor Brown declared the motion passed and requested City Clerk Richter to conduct and record the Roll Call vote:

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Absent
Alderman Scherer:	Yea

The results of the roll call vote being 3 in the affirmative and 0 Alderman voting Nay, Mayor Brown declared Bill 2022-13 duly passed as an Ordinance of the City of Concordia and assigned the Ordinance Number 1642.

Next under new business, Chief Mapes went before the board to discuss the potential candidate for the Police Academy beginning in July. Chief Mapes stated the prospect is Logan Warren, from Higginsville. Mr. Warren has been a fire fighter since 2021 in Warrensburg and comes from a family background in law enforcement. Logan Warren was also highly recommended from the Chief of Higginsville. The interview has been completed and would like to proceed with the sponsorship which will pay for the Academy to be Post certified, starting in July 2022 and be placed on payroll as part time as he will also start onsite

training as well. Upon completion of the academy and certified offering a position with Concordia Police Department full time with a 1-year contract, in hopes Logan will continue his position after said contract ends. The year contract begins once Logan is certified which is determined to be approximately December 2022.

Alderman Scherer made a motion to authorize to sponsor Logan Warren. Alderman seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Alderman voting Nay. Mayor Brown declared the motion passed.

Chief Mapes was asked to come up again to discuss with the board, information he received by Sgt. McFatrach with Lafayette County Sheriff's Department, regarding an incinerator called Destructor Junior. It is a small incinerator designed to incinerate poultry, swine, animal, and waste disposal. With the growing number of medications being dropped off, Chief Mapes believes this is a great way to dispose of them. The cost given was \$600 for lifetime usage. Surrounding areas will also pay a portion as well.

Mayor Brown asked if there is an agreement stating this will be lifetime payment or will the cost change after a certain time. The placement of the incinerator will be located at the Higginsville Junction. Alderman Kruse asked would this only be used for medication/pills, etc. Chief Mapes confirmed that is what this particular incinerator will be used for. Alderman Scherer asked will this be an as needed basis, a limit of usage each month. Mapes advised it was explained as an as needed basis, so no limit. Alderman Nierman mentioned this is a good promotional drug take back opportunity. Chief Mapes advised that Lafayette County is paying for the fuel/propane and is going to Texas to pick up the trailer that the incinerator will be placed on. Mayor Brown advised a contract will have to be completed.

Alderman Nierman made a motion with assisting of purchasing the Destructor Junior S/C once a contract is looked at and approved by the Board. Alderman Kruse seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Alderman voting Nay. Mayor Brown declared the motion passed.

Next under new business, Administrator Klussman presented the review of FY 2021-22 Budget Status as of March 31, 2022. Klussman advised to date the city is at 1,973,993.10 anticipated General Fund revenues. Sales tax makes up for ½ of our revenues, and trends indicated this will finish at or above budgeted

revenues. Franchise fees will finish at or above budgeted amounts as well, as semi-annual Gas Franchise will arrive in the July time frame, currently it is at 31% of revenue the remain will be made up in July. On page 6, program revenues are anticipated to be lower at this time, as the soccer, t-ball, mighty kid's programs have just started so the percentage of budget will come up from the 15.80% the city currently is at. Same for the Licenses & Permits, most renewals are just coming up in June 2022, so that rate will also drastically increase from where it is at to date which is 8.70%. The Capital Grants & Contributions currently show \$127,500.00, the percentage does show 0% due to the remaining revenue will be gone once it is received.

Fuel tax does show lower as well but again summer is about here and it is anticipated that will go up based on trends, currently it stands at 44.10% so it will not take much to get to fifty percent and even higher. Parks Special Assessment Fund, the City does have access to it, but will be paying out of it as needed.

Water and Sewer Fund 07, all is on schedule and is showing mostly over fifty percent which puts the City where it wants to be at. Fund 53 Sewer Surplus is handled like Fund 45 Water Surplus, when extra comes in it will placed into the surplus fund.

General Fund expenses, Admin, Municipal, Community Center show higher due to additional expenses also setting up the new Municipal Court position and moving into the Show Me Court System. Dale also discussed water/sewer disbursements are running on course to meet annual budget and is currently on a quarterly pace to meet budgeted expenditures for water-related activities.

Administrator Klussman discussed the required sewer repairs to line west of Bismark, between SW 10th and SW 11th Street. Also advised the council of related reimbursements, such as cleanup and appliances damaged. Klussman requested authorization of payments for the reimbursement of a freezer.

Alderman Nierman made a motion to authorize reimbursement of the freezer in the amount of \$467.50 to resident. Alderman Kruse seconded this motion. There being no further discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Alderman voting Nay. Mayor Brown declared the motion passed.

Under Administrators Report, Dale Klussman mentioned he had received information from MPR in regard to insurance cost. MPR has mentioned there will be a 5% increase in healthcare costs, this is across the board. The company will be staying with Cigna, and there will be no change in Vision or Dental Coverage and will not see an increase in the premium.

City Administrator received a letter of resignation from Byron Lynn, with April 16, 2022, being last day of employment. Byron has served the City of Concordia for 18 years this month. Byron mentioned he has accepted a position with a Public Water District.

Alderman Nierman made the motion to accept Byron Lynn's letter of resignation. Alderman Scherer seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Alderman voting Nay. Mayor Brown declared the motion passed.

Mayor Brown and Board regrettably accepted the resignation and wishes Mr. Lynn all the best in his new venture.

Next, Administrator advised the council that Alan Riesterer has requested an inquiry on his retirement, with May 6, 2022, as a proposed last date of employment. The information was requested and is only an inquiry at this time.

Klussman advised an interview was scheduled for Tuesday, on the position of the Lake, and currently still have 2 positions still open.

Administrator advised the board and Mayor the ARPA Funds report is being worked on and is due by April 30, 2022. The new stipulation is where the funds can be spent, as the funds can be deemed up to 10 Million anywhere the City sees fit to be used as revenue replacement.

Alderman Scherer made a motion to utilize the ARPA funds as revenue replacement. Alderman Kruse seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Alderman voting Nay. Mayor Brown declared the motion passed.

Next, Administrator Klussman spoke with the property owners at South Side Park. The property is in a trust and has been given permission for the removal of trees. At this time, the Administrator will be talking with Jody Bergman, Tommy Waggoner, and Alan.

Under Mayors report, Mayor Brown wanted to remind everyone the Election is tomorrow on April 5, 2022. Alderman Lindemann is the only ballot turned in for Ward II. Mayor also read the expressions of thanks for the flowers given to the Klussman family, at their time of loss. Our sincere sympathy goes out to the family.

Next under Alderman Reports:

Alderman Scherer wanted to thank the sewer/maintenance department for all of their hard work. Also please remember to go out and vote.

Alderman Lindemann – absent.

Alderman Kruse expressed her thanks for allowing her to go with Thomas the comfort dog to be by the children involved in a domestic case out of Saline county, to comfort them during their testimony.

Dale went over the Parks and Lake Committee meetings.

The Parks Subcommittee has forwarded no recommendations for Board of Aldermen consideration. The Lake Board recommended that the City consider establishing a turn-around for the area on the South side of the Lake, normally where the fireworks were set up. The work was assigned to the Public Works Department. The other recommendation from the Lake Board was that the Board of Aldermen authorize placement of rip rap on the areas around the jetty. Alderman Scherer made the motion to authorize placement of rip rap to both sides of the handicap jetty of City Lake. Alderman Kruse seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Alderman voting Nay. Mayor Brown declared the motion passed.

Alderman Nierman mentioned with the City insurance issues, and further discussion with the fire department, the drill was approved to happen at the Higginsville Airport. Nierman also would like to see a way of getting better internet service for the City.

City Clerk, Rosalind, extended appreciation to the council and to Dale as well as staff at City Hall for being able to attend the MoCCFOA – Missouri City Clerks and Finance Officers Association Conference held in Columbia, Mo the week of March 13 – 17, 2022. The wealth of information and knowledge received was greatly accepted and looks forward to being more involved with the association. In addition, Rosalind advised the council records are being reviewed, and will be writing a list of what can be destroyed based on the record retention dates provided by the State. Rosalind did advise the council the Business Licenses are completed and will be mailed soon and will be reviewing the ordinances regarding associated fees.

Alderman Kruse made a motion to adjourn. Alderman Scherer seconded the motion. With no further discussion, Mayor Brown requested votes recorded by the Yeas and Nays, with 3 Alderpersons voting in the affirmative and 0 Aldermen

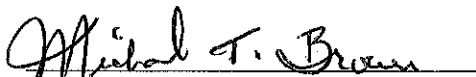
voting Nay. Mayor Brown declared the motion of adjournment passed. Meeting adjourned.

Time Noted: 6:59 p.m., April 4, 2022.

Respectfully Submitted


Rosalind Richter, City Clerk

Approved this 18th day of April 2022


Michael T. Brown, Mayor


Rosalind Richter, City Clerk