

MINUTES

City of Concordia Board of Alderpersons Regular Meeting

Location: Concordia Community Center, Room 202
802 S. Gordon Street
Date: Monday, August 1, 2022
Time: 5:30 P.M.

The August 1, 2022, regular meeting of the Board of Aldermen of the City of Concordia was called to order at 5:30 P.M. with Mayor Michael Brown presiding. The Aldermen present were Kaleb Nierman, Mary Beth Scherer, Wayne Lindemann, Alderman Beth Kruse

Also in attendance were Roberta Christenson, The Concordian, Dale Klussman, City Administrator, Rosalind Richter, City Clerk, Paul Mapes, Concordia Chief of Police, Jody Bergman, Parks and Recreation Superintendent and Mallory Keller and JR Langkrah, resident of Concordia

Mayor Brown requested a roll call to establish a quorum of the Board:

Alderman Nierman: **Present**
Alderman Kruse: **Present**
Alderman Lindemann: **Present**
Alderman Scherer: **Present**

Mayor Brown declared a quorum present and led the room in the Pledge of Allegiance.

The Minutes of the July 18, 2022, regular meeting of the Board of Aldermen was presented for discussion. Alderman Nierman made the motion to accept the Minutes of July 18, 2022, as presented. Alderman Scherer seconded this motion. Mayor Brown requested votes recorded by the Yeas and Nays, with 4 Aldermen voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion duly passed with the minutes of the July 18, 2022, regular meeting accepted **and approved**.

The Minutes of the July 25, 2022, special meeting of the Board of Aldermen was presented for discussion. Alderman Lindemann made the motion to accept the Minutes of July 25, 2022, with corrections on a word misspelled on page 3. Alderman Kruse seconded this motion. Mayor Brown requested votes recorded by the Yeas and Nays, with 4 Aldermen voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion duly passed with the minutes of the July 25, 2022, special meeting accepted with the corrections to the word misspelled on page 3 **and approved**.

The proposed budget amendments were reviewed and discussed. Administrator Dale Klussman presented Bill 2022-33 for Board consideration as a proposed Ordinance amending the FY 2021-2022 budget. Administrator stated he has been working on bringing the budget to its original expenses.

Alderman Kruse made a motion to introduce Bill No. 2022-33 by title only for the first reading. Alderman Scherer seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 4 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE TO AMEND CERTAIN FUNDS OF THE CITY OF CONCORDIA FOR THE FISCAL YEAR 2021-22 BUDGET AND APPROVE EXPENDITURE BUDGETS AND ADJUST REVENUE BUDGETS FOR THESE FUNDS AS REQUIRED.

Alderman Kruse made a motion to accept Bill No. 2022-33 by title only for the second reading. Alderman Nierman seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 4 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE TO AMEND CERTAIN FUNDS OF THE CITY OF CONCORDIA FOR THE FISCAL YEAR 2021-22 BUDGET AND APPROVE EXPENDITURE BUDGETS AND ADJUST REVENUE BUDGETS FOR THESE FUNDS AS REQUIRED.

Alderman Kruse made the motion to request a Roll Call vote on Bill 2022-33, with the City Clerk recording the vote. Alderman Lindemann seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 4 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and requested City Clerk Richter to conduct and record the Roll Call vote:

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Yea
Alderman Scherer:	Yea

The results of the roll call vote being 4 in the affirmative and 0 Alderman voting Nay, Mayor Brown declared Bill 2022-33 duly passed as an Ordinance of the City of Concordia and assigned the Ordinance Number 1662.

The Claims Register dated July 29, 2022, was reviewed for consideration of payment authorization. Administrator Dale Klussman discussed D & F Services, the bill reflected what had been received not what the purchase order had listed, this is a result of not receiving the coagulant until last Friday. On page 2, of the claims list KC Bobcat is an expense for the cost of repairs to the T560 tracks, as they needed to be replaced under our extended rental agreement. Dale discussed the invoice from United Rental, which is for the trench box that was ordered. The additional expense from Meyer Motors comes from a bill that was received on 8/01/2022, for a windshield repair to one of the police cars in the amount of \$285.00.

Alderman Nierman made the motion to introduce Resolution No. 2022-R-23, authorizing payment of the bills consolidated by fund as shown on the Claims Register Report as well as the one correction and three additional expenses to be paid.

Alderman Kruse seconded this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 4 Alderpersons voting in the affirmative, 0 Aldermen voting Nay. Mayor Brown requested a roll call on Resolution 2022-R-23, the votes recorded as follows:

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Yea
Alderman Scherer:	Yea

Mayor Brown declared the motion adopting Resolution 2022-R-23 duly passed 4/0.

No Business from the Audience.

Under **Old business**, further discussion of parking and turning onto SW 11th Street. Alderman Scherer discussed the concerns that had been expressed by Ms. Ainsworth stating that a portion of their property was given up many years ago to the city to widen 11th Street. Chief Mapes advised a conversation was had with the resident stating she did not feel safe parking her Tractor truck anywhere

other than the driveway for fear of having someone steal from it. The residents have mentioned they would be fine if it was a one-way road.

Mallory Keller and JR Langkraehr were there to discuss the parking situation, mentioning it has created major concerns when pulling out from the alley as this is their main access way from where they reside, they cannot see past the vehicles which have caused having to pull out and slamming on brakes, along with vehicles having to back up while on 11th street to let vehicles through since there are cars parked on both sides of the roads.

Mayor Brown requested the Administrator to contact the Superintendent of the School, to see if they have any input in the matter. An engineer will have to be contacted as well; Dale advised he will contact Tim Crockett. For now, the conversation is still tabled until next meeting.

Under **New business**, a request was made by Charlie's Pub and Grub to set up outside area on SW 8th Street during the Concordia Fall Festival. Charlie will place temporary fencing, which will be provided by C & R Fence. The outside area will allow more seating.

Alderman Nierman made a motion to approve Charlie's Pub & Grub to set up an outside area on SW 8th Street during the Concordia Fall Festival.

Alderman Kruse second this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 4 Alderpersons voting in the affirmative, 0 Aldermen voting Nay. Mayor Brown declared the motion duly passed.

Administrator Dale Klussman discussed pay scales. With the budget coming up the pay scales are being reviewed for all positions held by city employees. Performance reviews have been requested to have the department managers complete and returned. Upon review of positions, they are being compared across the board based on what other municipalities are paying and Federal labor standards, as provided by the U.S. Department of Labor Statistics.

Administrator Klussman discussed IT Services stating this is something the City will have to invest in, due to many governmental institutes having more and more hacks into computer systems and requested the board for an approval to move forward in looking at Tech companies that will be able to handle ongoing services, cleaning up the computers, making sure all computers are updated and serviced accordingly as well as possibly looking at getting the City their own server.

Alderman Kruse made a motion to approve the City Administrator prepare a Request for Qualifications for IT Services.

Alderman Scherer seconded this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 4 Alderpersons voting in the affirmative, 0 Aldermen voting Nay. Mayor Brown declared the motion duly passed.

City Administrator reported Jody and he will be discussing the Park/Recreational position. The position remains under review. Administrator wants to reflect the pay compared to what work will the position be required to do and that is yet to be determined. If the position description matched buildings and grounds caretaker, then the advertised \$13.00 to \$16.00 wage will be sufficient. However, if we are wanting to include maintenance assignments, then the scale would potentially raise to the \$17.00 to \$19.00 range.

Joseph Boynton, Water Superintendent and Dale Klussman had a meeting with Lamp Rynearson to discuss the final report, it will be completed by October 7, 2022. The report will have to be approved prior to the October 15, 2022, date, so a special meeting will most likely have to be scheduled.

Mitchel Ditmer, Maintenance Superintendent has started sweeping, taking care of 8th street – and has already spoke with some residents to ask about the tree limbs, most have said they will have them cut back. This is in prep to start the road re-pavement.

Mayor Brown reminded everyone to vote on August 2, 2022.

Farmers Market has been going very well, Kelsie Rehkop is doing great.

Mayor Brown also wanted to share some information about Lafayette County that Concordia is ranked third in the area for amount of sales tax being brought in.

Alderman Scherer, no information to be reported.

Alderman Lindemann, no information to be reported.

Alderman Kruse reported, a message from Mary Vogt was received, believes the city should focus more on vehicles that are parked with no tags, or not legal and the brush that is around the City of Concordia that needs cleaned up instead of the area by the ballpark. Ms. Vogt was not able to make the meeting but wanted the Alderman to share this information with the council.

Alderman Nierman followed up with the conversation, asking Jody Bergman what the status is on the area that had been requested to clean up. Mr. Bergman advised the area has greatly changed, and improved. Nierman advised the Christmas lights had been ordered. Brackets are still going to be ordered as well. The money sponsored for the Queen Contest has already been approved, which is approximately \$2,000.00. Also, the mural committee is still in the process of setting up a fund account, once this is done the city will be able to give them \$1,000.00 toward the fund and will look at future donations will be used for the next budget year.

Mayor requested motion to adjourn. Alderman Kruse made a motion to adjourn. Alderman Lindemann seconded this motion.

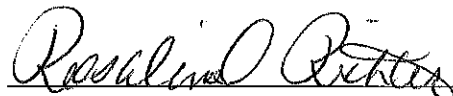
With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 4 Alderpersons voting in the affirmative, and 0 Aldermen voting Nay.

Mayor Brown declared the motion duly passed 4/0.

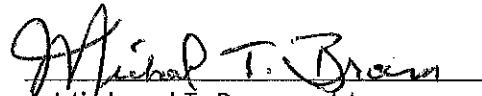
Meeting Adjourned.

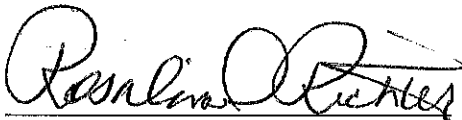
Time noted: 6:49 P.M.

Respectfully Submitted


Rosalind Richter, City Clerk

Approved this 15th day of August 2022


Michael T. Brown, Mayor


Rosalind Richter, City Clerk