

MINUTES

City of Concordia Board of Alderpersons Regular Meeting

Location: Concordia Community Center, Room 202
802 S. Gordon Street
Date: Monday, August 23, 2022
Time: 5:30 P.M.

The August 23, 2022, regular meeting of the Board of Aldermen of the City of Concordia was called to order at 5:30 P.M. with Mayor Michael Brown presiding. The Aldermen present were Kaleb Nierman, Mary Beth Scherer, Wayne Lindemann, Alderman Beth Kruse

Also in attendance were Roberta Christenson, The Concordian, Dale Klussman, City Administrator, Rosalind Richter, City Clerk, Jay and Kim Harrington, Resident of Concordia

Mayor Brown requested a roll call to establish a quorum of the Board:

Alderman Nierman: **Present**
Alderman Kruse: **Present**
Alderman Lindemann: **Present**
Alderman Scherer: **Present**

Mayor Brown declared a quorum present and led the room in the Pledge of Allegiance.

The Minutes of the August 15, 2022, regular meeting of the Board of Aldermen was presented for discussion. Alderman Kruse made the motion to accept the Minutes of August 15, 2022, as presented. Alderman Scherer seconded this motion. Mayor Brown requested votes recorded by the Yeas and Nays, with 4 Aldermen voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion duly passed with the minutes of the August 15, 2022, regular meeting accepted **and approved**.

Administrator Klussman discussed Resolution 2022-R-25, authorizing payment of invoices due on or before September 19, 2022, to continue good standing with creditors as next Regular Board Meeting is not until then.

Alderman Nierman made the motion to introduce Resolution No. 2022-R-25, authorizing payment of the invoices due on or before September 19, 2022.

Alderman Scherer seconded this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 4 Alderpersons voting in the affirmative, 0 Aldermen voting Nay.

Mayor Brown requested a roll call on Resolution 2022-R-25, the votes recorded as follows:

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Yea
Alderman Scherer:	Yea

Mayor Brown declared the motion passed adopting Resolution 2022-R-25 duly passed 4/0.

Under **Audience business**, Jay and Kim Harrington requested a Special Permit from the council authorizing use of their Golf Cart after sunset for work purposes and for pleasure. Mr. Harrington stated he has to park his work Tractor Trailer at MFA and likes to travel to and from on the golf cart. As for pleasure rides after sunset he, and his family like to enjoy the cooler temperatures and night riding. The cart is considered a low-speed vehicle and does not make noise as a four-wheeler does.

Alderman Nierman mentioned that the Ordinance was established for a reason on permitting ATV, UTV, Golf Carts in the city limits of Concordia. The noise after sunset and primarily safety. If the council allows a special permit to travel after sunset with a golf cart, this will most likely require many special permits to be handed out for others. Alderman Nierman also mentioned the City cannot authorize use of 23 Hwy.

City Clerk, Rosalind Richter requested to review the City code before declining or approval of the request for using the Golf Cart after hours.

Alderman Scherer made a motion to grant Special Permit to allow use of the Golf Cart after sunset for work purposes only at this time.

Alderman Nierman seconded this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 4 Alderpersons voting in the affirmative, 0 Aldermen voting Nay. Mayor Brown declared the motion duly passed.

There was no discussion under **Old business**.

Under **New business**, Administrator Klussman discussed the City has incurred and paid, capital expenditures aggregating approximately \$60,753.00 for the purchase of 60" HDPE pipe and couplings from Fund 32, the Parks Special Assessment Fund.

Alderman Nierman made a motion to introduce Resolution No. 2022-R-26 Declaring intent of the Board to reimburse with proceeds of one or more borrowings no later than 36 months after the date on which the materials were purchased in the amount of \$60,753.00.

Alderman Lindemann seconded this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 4 Alderpersons voting in the affirmative, 0 Aldermen voting Nay. Mayor Brown requested a roll call on Resolution 2022-R-26, the votes recorded as follows:

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Yea
Alderman Scherer:	Yea

Mayor Brown declared the motion adopting Resolution 2022-R-26 duly passed 4/0.

Administrator Klussman requested to review the fees and charges for services and programs for inclusion in FY 2022-23 Annual Budget before the discussion of pay scales for FY 2022-23 Annual Budget. Handouts for the calculated revenues were handed out for review. Overall, the city is doing better than in past, the Mayor agreed. See Attachments with minutes.

Fund 45 – Surplus is getting bigger as the city retires debt, Mayor asked is there an amount? Dale advised it would be hard to say.

Hard commitments under General Fund are as follows:

2018 Ford Interceptor \$626.69 a month – \$2,506.76

2012 Ford Hybrid \$752.26 a month – \$9,027.12 – Last payment September 30, 2024

Global Street Sweeper \$2,035.18 a month – \$24,422.16 – Last payment June 2024

Hamm Roller Buyout - Total \$40,900.00 Optional buyout December 2022

No lake fertilizer as it is paid by renter 100% in year two.

General Fund commitments are approximately \$76,856.04 in total.

Fund 18 Special Revenue for the Tractor Pull in FY 2022 and 2023 each of \$2,500.00 for a total \$5,000.00, the Christmas Decoration trees of \$8,904.00, the

Queen Contest \$2,000.00, the Fall Festival of \$1,500.00 and Fireworks of \$3,500.00. Total Commitment for this is \$20,904.00.

The Street Capital Improvement fund 24, final payment will be September 1, 2023, total budget of \$65,120.00.

Concordia Park Lease purchase final payment is scheduled for December 1, 2041, total budget \$64,328.75.

Total Special Revenue commitments \$150,352.75.

Proprietary Funds Hard Commitments:

Meter Maintenance program which began in September 2016 total budget \$126,301.50, the annual price will drop from \$28,524.50 to \$12,203.50.

East Clearwell \$11,349.00

West Clearwell \$10,963.00

Chlorine Basins \$59,175.00

Water Tower maintenance, annual fee is \$59,175.00

202 Water/Sewer payment through June 1, 2030, is \$202,707.00

Next, Administrator Klussman lead a discussion of the pay scale for inclusion in the Fiscal Year 2022-23. The last analysis was in Fall of 2020. With the exception of the Chief of Police and the Administrator the scale is still mid-grade, compared to cities with larger budgets, however Concordia is still on the map according to other counties. After experiencing Covid, the scales have shifted however, and Concordia is under National Standards in some positions.

Administrator Klussman is presenting this scale in hopes to put the city in a better position when the time comes. As it is now in the next five years there are a total of eight people that can retire within three months of each.

The wage is good for most hourly positions, where the city is experiencing the issue is with the board appointed positions.

Klussman is wanting to put the tools in the boards hands to make a change.

The Alderman's expressed their opinions of future positions and actions of the board related to the payroll.

Administrator Klussman will move forward to in order to set up the projected budget for FY 2022-23.

Next on the agenda, a 2016 Ford F250 is for sale in the amount of \$40,000, it has just over 30k miles. Klussman made a request for authorization to purchase the vehicle. The new truck will require new mats and tires.

Alderman Kruse made a motion to move forward with the purchase of the 2016 Ford F250.

Alderman Nierman seconded this motion.

Dale mentioned he would also like to surplus the 1993 Ford brown truck the city has had for many years.

Alderman Kruse amended the motion, to move forward with the purchase of the 2016 Ford F250, purchase new mats and tires for the new truck and surplus the 1993 Brown Ford truck.

Alderman Nierman seconded this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 4 Alderpersons voting in the affirmative, 0 Aldermen voting Nay. Mayor Brown declared the motion duly passed.

Administrator Klussman discussed applications are being accepted at this time with the Missouri Department of Natural Resources, Division of State parks for renovations required at Concordia City Park through the Land and Water Conservation Fund.

Alderman Nierman made the motion to introduce Resolution No. 2022-R-27, authorizing Administrator Dale Klussman to proceed with the application through the Missouri Department of Natural Resources, Division of State parks for renovations required at Concordia City Park through the Land and Water Conservation Fund.

Alderman Scherer seconded this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 4 Alderpersons voting in the affirmative, 0 Aldermen voting Nay. Mayor Brown requested a roll call on Resolution 2022-R-27, the votes recorded as follows:

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Yea
Alderman Scherer:	Yea

Mayor Brown declared the motion adopting Resolution 2022-R-27 duly passed 4/0.

Administrator's report, Dale requested a meeting for closed sessions so the council can review and discuss performance evaluations.

Next scheduled meeting will be for September 1, 2022, at 5:30 P.M.

Under Mayor's report, he would like to thank Dale and the City Council for all their hard work.

Alderman Scherer mentioned on Main Street there is an area that needs cleaned up, Klussman advised the owner has been notified and is supposed to take care of it the following day.

No reports from Alderman Lindemann, Alderman Kruse, or Alderman Nierman.

Mayor requested motion to adjourn. Alderman Kruse made a motion to adjourn. Alderman Lindemann seconded this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 4 Alderpersons voting in the affirmative, and 0 Aldermen voting Nay.

Mayor Brown declared the motion duly passed 4/0.

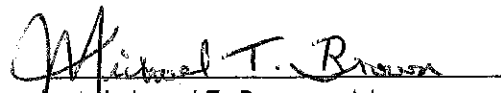
Meeting Adjourned.

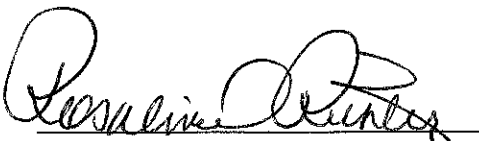
Time noted: 7:27 P.M.

Respectfully Submitted


Rosalind Richter, City Clerk

Approved this 1st day of September 2022


Michael T. Brown, Mayor


Rosalind Richter, City Clerk