

MINUTES

City of Concordia Board of Alderpersons Regular Meeting

Location: Concordia Community Center, Room 202
802 S. Gordon Street
Date: Monday, December 20, 2021
Time: 5:00 P.M.

The December 20, 2021, regular meeting of the Board of Aldermen of the City of Concordia was called to order at 5:00 P.M. with Mayor Michael Brown presiding. The Aldermen present were Kaleb Nierman, Beth Kruse, Mary Beth Scherer, and Alderman Wayne Lindemann.

Also in attendance were Kathleen Powers, the Concordian, Rosalind Richter, City Clerk, Dale Klussman, City Administrator.

Mayor Brown requested a roll call to establish a quorum of the Board:

Alderman Nierman:	Present
Alderman Kruse:	Present
Alderman Lindemann:	Present
Alderman Scherer:	Present

Mayor Brown declared a quorum present and led the room in the Pledge of Allegiance.

The Minutes of the December 6, 2021, regular meeting of the Board of Aldermen was presented for discussion. No other discussion concerning the proposed Minutes of the December 6, 2021, meeting. The minutes of the December 14, 2021, special session was present for discussion. May Brown discussed the minutes list the correct day being Tuesday, December 14, 2021. Alderman Nierman made the motion to accept the Minutes of the December 6, 2021, Board of Aldermen regular meeting as presented. Alderman Scherer seconded this motion. Mayor Brown requested votes recorded by the Yeas and Nays, with 4 Aldermen voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion duly passed and declared the Minutes of the December 6, 2021, regular meeting, and Minutes of the December 14, 2021, special meeting, accepted **and approved**.

The Claims Register was reviewed for consideration of payment authorization. City Administrator Dale Klussman advised normal monthly expenses.

Administrator went over expense for Byron Lynn reimbursement for food and travel expenses to attend the Workplace Safety Training Seminar, in Springfield, Missouri. Manneco was paid for the parts required for the Central Park clock, along with the lamps. Mark Tolias Electric was paid for fixing the Christmas Lights in Central park. Other expenses the city paid for included Penny's Concrete for flowable fill.

With no further discussion, Alderman Lindemann made the motion to introduce Resolution No. 2021-R-33, authorizing payment of the bills consolidated by fund as shown on the Claims Register Report.

Alderman Scherer seconded this motion.

With no further discussion concerning the question, Mayor Brown requested votes recorded by the Ayes and Nays, with 4 Alderpersons voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown requested a roll call on Resolution 2021-R-31, the votes recorded as follows:

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Yea
Alderman Scherer:	Yea

Mayor Brown declared the motion adopting Resolution 2021-R-33 duly passed 4/0.

Under **Old Business From Previous Board Meetings**, Dale Klussman brought before the Board of Alderman the demolition of Water Treatment Facility. A proposal from Advanced Environmental would perform an asbestos inspection prior to the demolition of the building by others. The total cost \$2,225.00 would include material, and labor.

In 2015, a study was done from Lamp Rynearson provided a project manual of the demolition of the water plant. Previously in 2003 when the project originated there were issues with the electrical rerouting so the city of was not prepared at

that time to go forward with the work. However, since then the city has rerouted the electric line and capped the line to clear well. In lieu of the money being spent on a new asbestos inspection, Administrator is requesting that the Board authorize Lamp Rynearson to update the project and lead in the bid process. A draft of the Request for Proposal for the demolition was prepared by Administrator Dale Klussman.

Alderman Scherer made a motion to proceed with Lamp Rynearson to update the 2015 project manual. Nierman asked will this push back the project anymore, and commended Dale for saving the city money on finding the asbestos study that had already been completed as this saved over \$2,000 , dollars. Dale advised this will not delay the proposal.

Alderman Nierman seconded the motion.

With no further discussion Mayor Brown requested votes recorded by the Ayes and Nays, with 4 Alderpersons voting in the affirmative and 0 Aldermen voting Nay.

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Yea
Alderman Scherer:	Yea

Mayor Brown declared the motion passed 4-0.

The first item **Under New Business** before the Board of Aldermen had received a request from The Concordian for a handicap parking spot on the east side of 600 block of Main St and to have a trash can set on the East side as well. Tim Crocket looked at the placement, this would require an entry access probably on the north side of the building. Also, the awning itself is on a sidewalk this will also require part of the sidewalk to be removed to give a 2% cross slope. Alderman Nierman asked how many spots would be removed if 3 spots were placed. Approximately 3-4 or possibly even 6 to 7 would be lost in order to safely provide the handicap spots. On the northside there is a spot already which could be utilized as a handicap and not have to do any additional work. Mayor Brown suggested marking the existing spots to allow the necessary extra space which would be designated as a handicap parking space. Alderman

Scherer extended there is a cross walk as well which if someone wanted to use what is existing already on the other side of the road which is about the same distance if they were to create a spot on the north side.

Alderman Lindemann made a motion to deny the request at this time.

Alderman Nierman seconded the motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 0 Alderpersons voting in the affirmative and 4 Aldermen voting Nay to adding the parking spots at this time but looking at what is there that can be worked with to create the handicap parking space.

Alderman Nierman:	Nay
Alderman Kruse:	Nay
Alderman Lindemann:	Nay
Alderman Scherer:	Nay

Mayor Brown declared the motion passed with 4-0 to the request on the parking space denied. The Board did recommend placement of a trash can in this area.

Administrator Klussman presented to the Board of Alderman Bill No. 2021-56, for the Park Improvement Project, a proposed ordinance authorizing the execution of the Agreement and Scope of Services Parks improvement project application with Pioneer Trails Regional Planning Commission, for preparation of the City's application for the Land and Water Conservation

Alderman Nierman made the motion to introduce Bill No. 2021-56 by title only for the first reading. Alderman Scherer seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 4 voting in the affirmative and 0 voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE OF THE CITY OF CONCORDIA, MISSOURI AUTHORIZING EXECUTION OF THE "AGREEMENT AND SCOPE OF SERVICES" FOR THE PARK IMPROVEMENTS PROJECT APPLICATION FOR THE MISSOURI DEPARTMENT OF NATURAL RESOURCES. DIVISION OF STATE PARKS' LAND AND WATER CONSERVATION GRANT FOR CAPITAL IMPROVEMENTS AT CONCORDIA PARK.

Alderman Nierman made the motion to introduce Bill No. 2021-56 by title only for the second reading. Alderman Lindemann seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 4 voting in the affirmative and 0 voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE OF THE CITY OF CONCORDIA, MISSOURI AUTHORIZING EXECUTION OF THE "AGREEMENT AND SCOPE OF SERVICES" FOR THE PARK IMPROVEMENTS PROJECT APPLICATION FOR THE MISSOURI DEPARTMENT OF NATURAL RESOURCES. DIVISION OF STATE PARKS' LAND AND WATER CONSERVATION GRANT FOR CAPITAL IMPROVEMENTS AT CONCORDIA PARK.

Alderman Nierman made the motion to request a Roll Call vote on Bill 2021-56, with the City Clerk recording the vote. Alderman Kruse seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 4 voting in the affirmative and 0 voting Nay. Mayor Brown declared the motion passed and requested City Clerk Richter to conduct and record the Roll Call vote:

Alderman Nierman:	<u>Yea</u>
Alderman Kruse:	<u>Yea</u>
Alderman Lindemann:	<u>Yea</u>
Alderman Scherer:	<u>Yea</u>

The results of the roll call vote being 4 in the affirmative and 0 Nays, Mayor Brown declared Bill 2021-56 duly passed as an Ordinance of the City of Concordia and assigned the Ordinance Number 1630.

Dale shared Tim Crockett's estimate for installation of a 12" water line through Concordia Park, as discussed at the December 14, 2021, Work Session. Engineer Crockett estimates the cost to be around \$50,000.

Administrator Klussman introduced to the Board of Alderman Bill No. 2021-57, a proposed Ordinance accepting the Proposal for Surveying and Civil Engineering Services from Crockett Engineering Consultants for the Concordia Downtown Renovation Project, the CDBG Sidewalk Project. CDBG requires a different format than what had been provided by Crockett, so a new proposal was sent

by Tim Crocket. Norm Lucas with Pioneer Trails, the Grant Administrators on this project, advised the city to accept the bid and to send out letters to others. Alderman Kruse made the motion to introduce Bill No. 2021-57 by title only for the first reading. Alderman Scherer seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 4 voting in the affirmative and 0 voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE OF THE CITY OF CONCORDIA, MISSOURI ACCEPTING THE PROPOSAL FOR SURVEYING AND CIVIL ENGINEERING FROM CROCKETT ENGINEERING CONSULTANT. COLUMBIA, MISSOURI FOR CDBG PROJECT NUMBER 2020-PF-38: AND AUTHORIZING EXECUTION OF CORRESPONDING CONTRACT CONTINGUENT ON FORM. REVIEW AND ACCEPTENCE BY CDBG.

Alderman Kruse made the motion to introduce Bill No. 2021-57 by title only for the second reading. Alderman Lindemann seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 4 voting in the affirmative and 0 voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE OF THE CITY OF CONCORDIA, MISSOURI ACCEPTING THE PROPOSAL FOR SURVEYING AND CIVIL ENGINEERING FROM CROCKETT ENGINEERING CONSULTANT. COLUMBIA, MISSOURI FOR CDBG PROJECT NUMBER 2020-PF-38: AND AUTHORIZING EXECUTION OF CORRESPONDING CONTRACT CONTINGUENT ON FORM. REVIEW AND ACCEPTENCE BY CDBG.

Alderman Kruse made the motion to request a Roll Call vote on Bill 2021-57, with the City Clerk recording the vote. Alderman Kruse seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 4 voting in the affirmative and 0 voting Nay. Mayor Brown declared the motion passed and requested City Clerk Richter to conduct and record the Roll Call vote:

Alderman Nierman:	<u>Yea</u>
Alderman Kruse:	<u>Yea</u>
Alderman Lindemann:	<u>Yea</u>
Alderman Scherer:	<u>Yea</u>

The results of the roll call vote being 4 in the affirmative and 0 Nays, Mayor Brown declared Bill 2021-57 duly passed as an Ordinance of the City of Concordia and assigned the Ordinance Number 1631.

Next item discussed is the determination of projects for ARPA Funds. Tony O'Malley had a discussion with Greg Powell of the Missouri DNR Financial Assistance Center. Mr. Powell will be a lead person on the State ARPA funds that the DNR will get in mid-year 2022. Mr. Powell discussed the importance that an Engineering Report of a water system will have in determining allocations of funds when the State opens the Application Cycle for the ARPA Funding.

The Application Deadline for the application the Drinking Water Engineering Grant is 12/31/2021. Dale Klussman completed the application for the board to review. The Request for Proposal outlines the city's objective, listing the project scope and specifications, scheduled timeline, and proposal expectations and deadlines.

Exploring the option if it would be cheaper to have a ground source tank with a 12 in transmission line, rather than having an elevated water tower and the cost that goes along with this. Alderman Niernan asked if there were other areas with a ground tower as opposed to the elevated tower. Klussman reported there are several ground storage tanks specifically mentioning the Blue Springs Water Districts.—There would have to be a pumping station, which is already existing. While we are getting a study completed the request is to include having a ground water tower be part of that study. The way the grant reads it will fund up to \$30,000, with the cost of 80/20 Dale believes it will be approximately \$11,000 for the study all together, leaving money left over. Almost \$250,000 in Capital Improvements funds remaining. Also having the application prepared by then could move the city to the front of the line.

Alderman Kruse made a motion to proceed to move forward with the application and directed the Administrator to present at the next Board of Alderman Meeting, scheduled for January 3, 2022, the prepared Resolution 2021-R34, and to submit the application on behalf of the city. Alderman Lindemann seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 4 voting in the affirmative and 0 voting Nay. Mayor Brown declared the motion passed.

Next on the agenda, Administrator Dale Klussman reported to the Board an additional 150 public user accounts had to be purchased in order to include all automatic payment customers in the new "My FrontDesk" system implementation.

Administrator Klussman also requested penalties be removed if their bill was received after the due date. As residents should not be penalized because the postal service did not efficiently get the bill to the residents. Even though the utility bill was sent out as normal on the last working day of the month in November, most residents did not receive the bill until the 8th of December but some even later. The Mayor and Administrator had this conversation and a decision was made to remove those that received the bill after the fact.

Nierman did state he has heard no complaints about City Hall staff while trying to get the accounts set up on the new website.

Administrator Klussman had nothing else to report.

Mayor Brown discussed this week's Christmas Party at Dempsey's, and a reminder to City Clerk he would like to present a certificate for the employees who have met a milestone. City Clerk Richter advised Donald Goett has reached his five-year anniversary this year.

Mayor also advised the filing of candidacy is still going on until Tuesday, December 27, 2021. No other announcements at this time.

Alderman Scherer had nothing to report.

Alderman Lindemann wanted to commend the street sweeper doing such a good job keeping the roads clean.

Alderman Kruse also made the same statement as Lindemann.

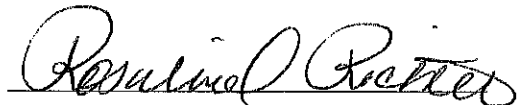
Alderman Nierman presented the discussion he had seen informed on social media that some of the street decorations had fallen, due to the high winds. Kruse discussed as to who the decorations belonged to and was advised that Chamber of Commerce owned them, the city only hangs the decorations. The decorations are starting to look worn, Klussman advised they have been around for a very long time, about 6 years ago Nierman believed they had been restrung with new lights.

There being no further business or announcements, Mayor Brown requested a motion to adjourn.

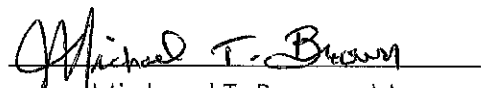
Alderman Scherer made the motion to adjourn. Alderman Kruse seconded the motion. With no further discussion, Mayor Brown requested votes recorded by the Yeas and Nays, with 4 Alderpersons voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion of adjournment passed. Meeting adjourned.

Time Noted: 6:11 pm, December 20, 2021.

Respectfully Submitted


Rosalind Richter, City Clerk

Approved this 3rd day of January 2022


Michael T. Brown, Mayor


Rosalind Richter, City Clerk