

MINUTES

City of Concordia Board of Alderpersons Regular Meeting

Location: Concordia Community Center, Room 202
802 S. Gordon Street
Date: Monday, February 7, 2022
Time: 5:00 P.M.

The February 7, 2022, regular meeting of the Board of Aldermen of the City of Concordia was called to order at 5:00 P.M. with Mayor Michael Brown presiding. The Aldermen present were Kaleb Nierman, Beth Kruse and Alderman Wayne Lindemann.

Also in attendance were Kathleen Powers, The Concordian, Rosalind Richter, City Clerk, Dale Klussman, City Administrator, and Joseph Masters for a Civics Participation Project.

Mayor Brown requested a roll call to establish a quorum of the Board:

Alderman Nierman:	Present
Alderman Kruse:	Present
Alderman Lindemann:	Present
Alderman Scherer:	Absent

Mayor Brown declared a quorum present and led the room in the Pledge of Allegiance.

The Minutes of the January 18, 2022, regular meeting of the Board of Aldermen was presented for discussion. Alderman Lindemann requested a correction on page 2, to state "units" instead of unit. Alderman Kruse made the motion to accept the Minutes of January 18, 2022. Alderman Lindemann seconded this motion. Mayor Brown requested votes recorded by the Yeas and Nays, with 3 Aldermen voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion duly passed with the minutes of the January 18, 2022, regular meeting accepted **and approved**.

The proposed budget amendment was reviewed, stating the part time employee Jan Mills last day will be February 28, 2022, as the Utility Clerk position has been filled. Administrator Dale Klussman introduced Bill 2022-05, proposed Ordinance amending the FY 2021-2022 budget.

Alderman Nierman made a motion to accept Bill No. 2022-05 by title only for the first reading. Alderman Kruse seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE TO AMEND CERTAIN FUNDS OF THE CITY OF CONCORDIA FOR THE FISCAL YEAR 2021-22 BUDGET AND APPROVE EXPENDITURE BUDGETS AND ADJUST REVENUE BUDGETS FOR THESE FUNDS AS REQUIRED.

Alderman Nierman made a motion to accept Bill No. 2022-05 by title only for the second reading. Alderman Kruse seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE TO AMEND CERTAIN FUNDS OF THE CITY OF CONCORDIA FOR THE FISCAL YEAR 2021-22 BUDGET AND APPROVE EXPENDITURE BUDGETS AND ADJUST REVENUE BUDGETS FOR THESE FUNDS AS REQUIRED.

Alderman Nierman made the motion to request a Roll Call vote on Bill 2022- 05, with the City Clerk recording the vote. Alderman Kruse seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Alderman voting Nay. Mayor Brown declared the motion passed and requested City Clerk Richter to conduct and record the Roll Call vote:

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Yea
Alderman Scherer:	Absent

The results of the roll call vote being 3 in the affirmative and 0 Alderman voting Nay, Mayor Brown declared Bill 2022-05 duly passed as an Ordinance of the City of Concordia and assigned the Ordinance Number 1635.

The Claims Register was reviewed for consideration of payment authorization. City Administrator Dale Klussman advised normal monthly expenses and discussed the cost of General Codes, and their roll of ensuring the City is complying by updating the Codes book, with the Ordinances passed throughout the year. Administrator Klussman also discussed the cost of the MML Annual Membership, Missouri Municipal League played a huge role in the telecommunication tax.

With no further discussion, Alderman Kruse made the motion to introduce Resolution No. 2022-R-03, authorizing payment of the bills consolidated by fund as shown on the Claims Register Report.

Alderman Lindemann seconded this motion.

With no further discussion concerning the question, Mayor Brown requested votes recorded by the Ayes and Nays, with 3 Alderpersons voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown requested a roll call on Resolution 2022-R-03, the votes recorded as follows:

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Yea
Alderman Scherer:	Absent

Mayor Brown declared the motion adopting Resolution 2022-R-03 duly passed 3/0.

No business from the audience.

Under **Old business**, Alderman Nierman made a motion to bring back to the table and review Bill 2022-03, authorizing Hydro-Klean LLC for televising and cleaning of Sewer Line. Administrator Klussman discussed a second quote from Smico Services, LLC had been presented and further review was needed before passing Bill 2022-03 during the previous meeting on January 18, 2022.

Administrator Klussman advised Smico is a local company and would not charge for mobilization as Hydro-Klean had quoted, due to Smico being local, and has their own truck with the mainline TV and jet vac. Smico would act as a General Contractor for immediate repair and replacements of broken sewer mains and manholes working with Smico Construction and Earthwork Excavation to provide bids.

Klussman requested 2022-03 not to pass.

Alderman Nierman made a motion to accept Bill No. 2022-03 by title only for the first reading. Bill dies for the lack of a second.

Alderman Nierman made a motion to accept Bill No. 2022-06 by title only for the first reading. Alderman Kruse seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

**AN ORDINANCE OF THE CITY OF CONCORDIA, MISSOURI AUTHORIZING
ACCEPTANCE OF THE QUOTE FROM SMICO SERVICES LLC FOR TELEVISIONING AND
CLEANING OF 15,000 LINEAR FEET OF SEWER LINE IN THE AMOUNT OF \$19,350.00.**

Alderman Nierman made a motion to accept Bill No. 2022-06 by title only for the second reading. Alderman Kruse seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

**AN ORDINANCE OF THE CITY OF CONCORDIA, MISSOURI AUTHORIZING
ACCEPTANCE OF THE QUOTE FROM SMICO SERVICES LLC FOR TELEVISIONING AND
CLEANING OF 15,000 LINEAR FEET OF SEWER LINE IN THE AMOUNT OF \$19,350.00.**

Alderman Lindemann asked who determines if the sewer lines need cleaned, once they camera them. Administrator Klussman advised the determination to move forward with the cleaning would be based on Smico's recommendations, as well as discussion with the board.

Alderman Nierman made the motion to request a Roll Call vote on Bill 2022- 06, with the City Clerk recording the vote. Alderman Lindemann seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Alderman voting Nay. Mayor Brown declared the motion passed and requested City Clerk Richter to conduct and record the Roll Call vote:

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Yea
Alderman Scherer:	Absent

The results of the roll call vote being 3 in the affirmative and 0 Alderman voting Nay, Mayor Brown declared Bill 2022-06 duly passed as an Ordinance of the City of Concordia and assigned the Ordinance Number 1636.

Under **new business**, Bill No. 2022-07, Ordinance 1637 was introduced by Administrator Klussman. The ordinance is authorizing and acceptance of the amended cash sale agreement and to include a maintenance agreement with GFI digital for the services on the office copier and printer recently purchased.

Alderman Kruse made a motion to accept Bill No. 2022-07 by title only for the first reading. Alderman Lindemann seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE OF THE CITY OF CONCORDIA, MISSOURI AUTHORIZING ACCEPTANCE FO THE AMENDED CASH SALE AGREEMENT AND THE MAINTENANCE AGREEMENT WITH GFI DIGITAL FOR ALL SERVICE OF THE SHARP MX3071 AND MX-B557P MACHINES.

Alderman Kruse made a motion to accept Bill No. 2022-07 by title only for the second reading. Alderman Lindemann seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE OF THE CITY OF CONCORDIA, MISSOURI AUTHORIZING ACCEPTANCE FO THE AMENDED CASH SALE AGREEMENT AND THE MAINTENANCE AGREEMENT WITH GFI DIGITAL FOR ALL SERVICE OF THE SHARP MX3071 AND MX-B557P MACHINES.

Alderman Kruse made the motion to request a Roll Call vote on Bill 2022- 07, with the City Clerk recording the vote. Alderman Lindemann seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Alderman voting Nay. Mayor Brown declared the motion passed and requested City Clerk Richter to conduct and record the Roll Call vote:

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Yea
Alderman Scherer:	Absent

The results of the roll call vote being 3 in the affirmative and 0 Alderman voting Nay, Mayor Brown declared Bill 2022-07 duly passed as an Ordinance of the City of Concordia and assigned the Ordinance Number 1637.

Administrator Dale Klussman introduced Resolution 2022-R-04, A resolution of the City of Concordia, Missouri authorizing acceptance of the hold harmless presented for consideration by Republic Services related to the storage of polycarts on city premises. The hold harmless agreement is required for insurance purposes if the city were to store polycarts in the city for delivery when a customer needs one. This is in order to help our residents receive the polycarts

timely as Republic is short staffed at the moment and is unable to deliver in a timely manner. Alderman Nierman asked where the poly carts would be held, Administrator advised at the maintenance shed.

Alderman Kruse made a motion to adopt Resolution 2022-R-04, Alderman Nierman seconded this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 3 Alderpersons voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown requested a roll call on Resolution 2022-R-04, the votes recorded as follows:

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Yea
Alderman Scherer:	Absent

Mayor Brown declared the motion adopting Resolution 2022-R-04 duly passed 3/0.

Administrator Klussman presented to the Board, an email from Tyler Riordan with Republic Services, stating Republic would reimburse \$250 a year for 20 carts.

Alderman Kruse made a motion to accept the reimbursement language of \$250 for every 20 carts placed throughout the year. Alderman Lindemann seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Alderman voting Nay. Mayor Brown declared the motion passed 3/0.

Administrator also advised language should be included in a formal contract mentioning storage and delivery by the city will not be an ongoing arrangement, as this is only to help our residents while Republic Services is short staffed. Also, disclosure that a 30-day notice from the City to terminate the contract with Republic be included as well.

With no further discussion, Mayor Brown votes recorded with 3 Alderpersons voting in the affirmative and 0 Alderman voting Nay. Motion carried 3-0 and approved to negotiate services with Republic.

Administrator Klussman presented information from Lions Club regarding the newly purchased trailer for the Fall Festival, and Central Park Project Proposal. Lions Club proposes to expand the concrete sidewalk along the south side of Central Park adjacent to 7th Street. Existing concrete sidewalk will be removed,

and new concrete will be poured and reinforced with steel rebar place on 30" centers and pinned to curb. Alderman Nierman asked about the existing electric receptacles located in the existing pad. Klussman advised that the additional 6" of pad as requested will allow the north edge of the sidewalk to line up with the north edge of the pad and allow compliant width for ADA purposes. Lions club is paying for the expansion of concrete area, and city will pay for the sidewalk extension.

Alderman Lindemann made the motion to accept the proposal. Alderman Kruse seconded.

Alderman Nierman asked what the cost would be, Klussman stated at this time no set amount has been established as this is only a proposal to the board for the acceptance of what Lions Club has offered.

Mayor Brown declared the motion to accept Lions Club proposal duly passed 3/0.

Administrator Klussman introduced Resolution 2022-R-05 A Resolution of the City of Concordia, Missouri authorizing the City Clerk to submit the renewal application for the trademark of the three intertwining hearts.

With no further discussion, Alderman Nierman made the motion to adopt Resolution No. 2022-R-05, authorizing City Clerk to submit the renewal application for the trademark.

Alderman Kruse seconded this motion.

With no further discussion concerning the question, Mayor Brown requested votes recorded by the Ayes and Nays, with 3 Alderpersons voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown requested a roll call on Resolution 2022-R-05, the votes recorded as follows:

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Yea
Alderman Scherer:	Absent

Mayor Brown declared the motion adopting Resolution 2022-R-05 duly passed 3/0.

Klussman, requesting approval from the board to place the advertisement on Request for Proposals, City Hay for Bid. The bid is for cutting and removal of hay from two separate areas for a 5- year contract period beginning April 1, 2022, ending December 31, 2026. Bids will be accepted until 3:00 p.m. on

Wednesday, March 16, 2022, in the office of the City Clerk, City Hall P.O. Box 847, Concordia, Mo 64020.

Alderman Kruse made the motion to accept the advertisement. Alderman Lindemann seconded this motion.

With no further discussion concerning the advertisement, Mayor Brown requested votes recorded by the Ayes and Nays, with 3 Alderpersons voting in the affirmative and 0 Aldermen voting Nay.

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Yea
Alderman Scherer:	Absent

Mayor Brown declared the motion to accept the advertisement duly passed 3/0.

Next on new business, Administrator Klussman presented The Parks Maintenance/Groundskeeper job description. This position will play a major role in inspection of the new playground equipment and will be subject to training to ensure the person is trained on all aspects of playground equipment safety. The position will perform many functions from maintaining the parks for the City of Concordia, as well as working under the Parks Direction as duties are assigned. Mowing and weed management, maintenance of all areas through the Parks System. This position will be full-time 40 hours a week, with possibility of overtime. Benefits will be provided as well. Klussman advised the wording of being bonded will be removed from the description as it will not be required for this position.

Alderman Nierman made a motion to authorize the posting of the Parks Maintenance/Groundskeeper open position. Alderman Kruse seconded this motion. With no further discussion concerning the job description, Mayor Brown requested votes recorded by the Ayes and Nays, with 3 Alderpersons voting in the affirmative and 0 Aldermen voting Nay.

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Yea
Alderman Scherer:	Absent

Mayor Brown declared the motion to accept the advertisement duly passed 3/0.

Next on the agenda, Klussman advised the City Treasurer had noticed a high usage on a resident's address that is currently vacant. The treasurer made attempts to contact the owner, to no avail. The resident did however make contact finally not realizing there was a leak in the home. Klussman advised the resident did make the payment however the City does have the authority to offer relief in a situation such as this. The history of the bill was presented, and it is clear there has been very minimal if any usage since the resident moved in July 2021. Then January 2022 the bill was \$225.06. The administrator is requesting we reimburse Randy Hoover in the form of a check in the amount configured by a calculation of a 12-month average and taking 50% of water and sewer. The City will also keep a close eye on the usage to ensure no further usage, to date the usage has dropped down prior to that of the leak.

Alderman Kruse made a motion to authorize a reimbursement in the form of a check to one Randy Hoover for relief of water/sewer bill. Alderman Lindemann seconded this motion. With no further discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion duly passed 3/0.

Under **Administrator's Report**, Klussman presented an email from Lori Wilson regarding The Run For The Wall scheduled for May 23, 2022. Alderman Nierman discussed with the Administrator if the electrical work being completed in the park area going to pose an issue. Klussman advised the work to the electrical lines being placed underneath ground in the park is to start in March 2022, therefore no foreseen issues.

Alderman Lindemann made a motion to permit The Run For The Wall, use of the park, and other service areas in the City of Concordia, as well as the ambulance and police departments. Alderman Kruse seconded this motion.

The City of Concordia welcomes all persons in the association, best wishes for safe travels as they make their way through and appreciate them for choosing City of Concordia as a resting point. With no further discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion duly passed 3/0.

Next, Klussman requested for proposal of burying the overhead electrical lines in Concordia Park. Dale advised the city is still waiting to hire someone to find the underground lines first, and then Evergy will bring the overhead if needed to tow (2) 200-amps disconnects. The administrator would like to have this authorization

to bid this work in place prior to submitting the grant application to show progress is being made and are preparing to move forward with the Park renovations.

Alderman Kruse made a motion to accept the bid proposal for replacing the overhead electrical lines to underground. Alderman Nierman seconded this motion. With no further discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion duly passed 3/0.

Dale announced that Joe Boynton has received an email regarding the City's application to the Missouri Department of Natural Resources for a Distribution Study with maximum funding in the amount of \$30,000. While the communication was not a formal award of grant, it was highly recommended that the City begin the process of soliciting for Engineering Services, including MBE and WBE firms. Klussman requested Board authorization to directly solicit Engineering services by direct mailing to MBE-WBE firms, firm on our direct communications list and firms we have worked with in the past.

Alderman Kruse made a motion to authorize direct solicitation of the RFQ for Engineering report to address an evaluation of the water distribution system for the City of Concordia. Alderman Lindemann seconded this motion. With no further discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion duly passed 3/0.

Administrator requested the board to accept and authorize payment from Fund 16, for the Backhoe in the amount of \$123,784.00. A Resolution of Intent for Reimbursement will be presented to the Board of Aldermen upon deposit of the reimbursement from Region F for the backhoe.

Alderman Nierman made a motion to accept and authorize payment, with the future Resolution of Intent to Reimburse to follow. Alderman Lindemann seconded this motion. With no further discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion duly passed 3/0.

Under **Mayor's report**, Mayor Brown appreciates and expressed his thanks as well as the City's for such a great job done on the roads during this past snowstorm, elaborating on all the hard work and long hours put in by the departments to ensure safe travels.

Under Alderman's report, noted Alderman Scherer is absent.

Alderman Lindeman, no news to report.

Alderman Kruse seconded what the Mayor mentioned and what a great job the departments had done with the snow removal.

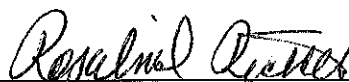
Alderman Nierman mentioned a call was received and would like to pass on that all residents should receive the same treatment as everyone else regarding the snow removal.

Klussman announced that the regular Concordia Municipal Court, to be held on Thursday, February 10, 2022 would be the initial court utilizing the "Show Me Courts' system.

Alderman Lindemann made a motion to adjourn. Alderman Scherer seconded the motion. With no further discussion, Mayor Brown requested votes recorded by the Yeas and Nays, with 3 Alderpersons voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion of adjournment passed. Meeting adjourned.

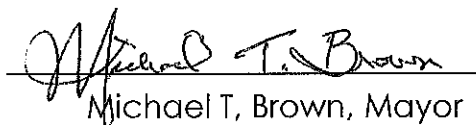
Time Noted: 6:25 p.m., February 7, 2021.

Respectfully Submitted



Rosalind Richter, City Clerk

Approved this 22nd day of February 2022



Michael T. Brown, Mayor



Rosalind Richter, City Clerk

