

MINUTES

City of Concordia Board of Alderpersons Regular Meeting

Location: Concordia Community Center, Room 202
802 S. Gordon Street
Date: Monday, January 18, 2022
Time: 5:00 P.M.

The January 18, 2022, regular meeting of the Board of Aldermen of the City of Concordia was called to order at 5:00 P.M. with Mayor Michael Brown presiding. The Aldermen present were Kaleb Nierman, Mary Beth Scherer, and Alderman Wayne Lindemann.

Also in attendance were Kathleen Powers, the Concordian, Rosalind Richter, City Clerk, Dale Klussman, City Administrator.

Mayor Brown requested a roll call to establish a quorum of the Board:

Alderman Nierman: **Present**
Alderman Kruse: **Absent**
Alderman Lindemann: **Present**
Alderman Scherer: **Present**

Mayor Brown declared a quorum present and led the room in the Pledge of Allegiance.

The Minutes of the January 3, 2022, regular meeting of the Board of Aldermen was presented for discussion. No discussion concerning the proposed Minutes. Alderman Lindemann made the motion to accept the Minutes of January 3, 2022. Scherer seconded this motion. Mayor Brown requested votes recorded by the Yeas and Nays, with 3 Aldermen voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion duly passed with the minutes of the January 3, 2022, regular meeting accepted **and approved**.

The Claims Register was reviewed for consideration of payment authorization. City Administrator Dale Klussman advised normal monthly expenses and discussed the cost for the Epson cash receipt machine, from gWorks. This machine will be located in the new Court Clerk/Utility Receipts office. Also discussed was the cost to have Mirco-Comm Inc. to have a person come and do maintenance on the SCADA Antenna system. Nierman questioned the Cintas contract and amount stating it was higher than usual, this is due to having an additional week in December, along with how it is being paid now as

well. The city is waiting for the actual statement for the entire month to ensure no duplication of payments are made.

With no further discussion, Alderman Nierman made the motion to introduce Resolution No. 2022-R-02, authorizing payment of the bills consolidated by fund as shown on the Claims Register Report.

Alderman Lindemann seconded this motion.

With no further discussion concerning the question, Mayor Brown requested votes recorded by the Ayes and Nays, with 3 Alderpersons voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown requested a roll call on Resolution 2022-R-02, the votes recorded as follows:

Alderman Nierman:	Yea
Alderman Kruse:	Absent
Alderman Lindemann:	Yea
Alderman Scherer:	Yea

Mayor Brown declared the motion adopting Resolution 2022-R-02 duly passed 3/0.

No Old Business from previous meetings were discussed.

Under **new business**, Administrator Dale Klussman, discussed the consideration of proposal from HK under the 5-year camera inspection program for 15,000 feet of sewer line inspection as awarded to HK following solicitation of bids in 2021.

However, as of this day, Administrator had information from Tim Trigg, Earthworks Excavating of Higginsville that Earthworks has recently purchased a camera truck and has certified operators and would like an opportunity to bid future camera inspection services for the City of Concordia. Klussman recommended tabling action on Bill 2022-03 until the next meeting to discuss which company is the best and economically efficient.

Alderman Scherer made a motion table action on Bill 2022-03 to be brought before the Board of Aldermen at their Regular Meeting held February 7, 2022, as item under Old Business. Alderman Lindemann seconded this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 3 Alderpersons voting in the affirmative and 0 Aldermen voting Nay. The votes recorded as follows:

Alderman Nierman:	Yea
Alderman Kruse:	Absent
Alderman Lindemann:	Yea
Alderman Scherer:	Yea

Mayor Brown declared the motion to move the authorizing a Camera Inspection to old business duly passed 3/0. Next on the agenda, under new business, Dale Klussman introduced Bill no. 2022-04, a proposed Ordinance authorizing repair of aerator at the SE Lagoon by Allied Systems Inc. (ASI), in the amount of \$7,390.00. The work contained is to lift out the complete unit, replace the blower motors for the upper and lower blower units and deicer unit, this would be for replacing all 3 phase blowers, and install new check valves, when the new blowers are installed. Travel charges for the two workers and their truck, in the amount of \$1,720.00 will be billed after the job is completed.

Klussman and Superintendent Joe Boynton received an estimate from Sedalia Electric Motors for the upper and lower replacement blower units in the of \$2,100.00 each.

If the City decided to utilize these units, we would still need to address the blower motor for the de-icing unit AND the removal and resetting of the units through contract of a lift truck/crane.

Alderman Scherer expressed her interest in sourcing the work to a single contractor. The savings of \$1,214.00 for the upper and lower blower units is almost 75% of the proposed travel.

Alderman Lindemann made a motion to accept Bill No. 2022-04 by title only for the first reading. Alderman Nierman seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE OF THE CITY OF CONCORDIA, MISSOURI AUTHORIZING ACCEPTANCE OF THE PROPOSAL DATED 1-11-2022 AS SUBMITTED BY ALLIED SYSTEMS, INC., DES MOINES, IOWA FOR REPAIR OF AERATOR LOCATED AT THE SE LAGOON IN THE AMOUNT OF \$7,390.00.

Alderman Lindemann made a motion to accept Bill No. 2022-04 by title only for the second reading. Alderman Scherer seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

**AN ORDINANCE OF THE CITY OF CONCORDIA, MISSOURI AUTHORIZING
ACCEPTANCE OF THE PROPOSAL DATED 1-11-2022 AS SUBMITTED BY ALLIED
SYSTEMS, INC., DES MOINES, IOWA FOR REPAIR OF AERATOR LOCATED AT THE SE
LAGOON IN THE AMOUNT OF \$7,390.00.**

Alderman Lindemann made the motion to request a Roll Call vote on Bill 2022-04, with the City Clerk recording the vote. Alderman Nierman seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Alderman voting Nay. Mayor Brown declared the motion passed and requested City Clerk Richter to conduct and record the Roll Call vote:

Alderman Nierman: **Yea**
Alderman Kruse: **Absent**
Alderman Lindemann: **Yea**
Alderman Scherer: **Yea**

The results of the roll call vote being 3 in the affirmative and 0 Alderman voting Nay, Mayor Brown declared Bill 2022-04 duly passed as an Ordinance of the City of Concordia and assigned the Ordinance Number 1634.

Next new business, Dale Klussman, reported to the board an update on the Show Me Court Implementation. The extension to have the City up and running was to February 15, 2022. With the new hire, Karen Underwood, Dale, and Sherri Pascal who is the contact person for Show Me Court, feels that date will be met and ready to move forward. Ms. Underwood attended court the first day of the position, and was scheduled to attend court in Odessa, Missouri. However, due to an illness of their clerk the court has to cancel. Dale plans for Karen to attend the next one and sees this as an opportunity for Karen to view a city that is along the lines with Concordia as they are still a paper system and utilizing the show me court system as well.

Mayor Brown first mentioned the public forum to be held on January 22, 2022, at 2:00 p.m. – 4:00 p.m. The forum will allow citizens to understand the vision of the Parks Subcommittee for Concordia Park, and review components of the upcoming application to the Missouri Department of Natural Resources for the Land and Water Conservation Fund grant program.

The forum will allow for public input in preparation of the grant application, and aide the Parks Subcommittee in finalizing implementation related to the grant submittal, as well as establishing timetables related to anticipated improvements to Concordia Park. Alderman Nierman mentioned the original date the forum was to be scheduled, both Administrator and Mayor advised the 22nd of

January was the backup date in case there was any unforeseeable issues, it was advised the weather was a factor in moving the date. The forum will be held in room 203 at the Community Center.

Mayor Brown discussed an email received by Rev. Michael Pottschmidt, Senior Past of St. Paul's Lutheran Church and School. The email gave a brief update on the Wings Over Whiteman Air Show, stating the show has been cancelled for 2022, and the next air show is tentatively scheduled for 2024. Also due to the rise in COVID cases, in person BCC meetings have yet to resume. All board and general meetings will take place by Zoom. Concordia is set to be one of the featured communities at the July 6, 2022, meeting. Due to a change in procedures with the security forces, not all base ID's have been distributed to BCC members but should be resolved soon. Mayor also mentioned in the email that Rev. Pottschmidt had exchanged emails with Major Robby Gallegos, Commander of the 509th AMXS, and talked briefly at the BCC Bomber Ball in November and looks forward to meeting sometime this month to identify opportunities for mutual support and interaction in 2022.

Mayor Brown recognized the crews for the snow this past week, as they all did a great job at getting the areas clear, and sidewalks treated.

Mayor Brown announced the Concordia School Board has filled the position of Superintendent; Ms. Christian will join for the 2022-2023 school year.

A discussion was brought up about recycling as well as the trash servicing issues the city has had. Administrator advised the recycling is still being reviewed, but advised Odessa, Chillicothe and other cities have removed their curbside recycling program as well. Lindemann advised, he has yet to receive the small poly cart that had been requested in December 2021 – City Clerk, Rosalind Richter stated another email and call will be made to find out what the delay is.

Dale mentioned conversations have been held with the Water and Maintenance department, to plan ahead of time in case COVID illness becomes an issue during the snowstorms and how the streets and sidewalks will be cleared and maintained. There will be a possibility for the crew of the water department to assist if absences from staff members, this is all still being discussed with the Water Dept. Manager, Joe Boynton, and Maintenance Dept. Manager Alan Reisterer. Dale believes having a plan ahead of time, would be beneficial and informed the Board that a closed session may be required for discussion of identifiable information related to employees.

The Administrator advised the audit is in progress, only one item remains to be given, then the report should be available at the next meeting.

Dale elaborated on the discussion of the public forum as well, mentioning the ditch work will be removed away from the grant request for the South Side Park. Stating it does not have to be included, as it is a separate project listed elsewhere. Dale mentioned the public has been made aware of this by the website, as well as social media, also an ad in The Concordian was sent to be in the January 19, 2022, edition.

Dale advised, he is actively searching for the Dump Truck that had been presented to the board in previous meetings, also there is a possibility that Room 202 will be painted soon, contingent on work limitation of some of our employees. Next tentative scheduled Board Of Alderman meeting will be scheduled for February 7, 2022, at 5:00 p.m.

Next on the list is reports made by the Alderman: Alderman Scherer, discussed the last Planning and Zoning meeting, and went over details that had been listed in the minutes. Overall said the survey was good, and the committee decided to move forward with the survey's being made part of the Comprehensive Plan. City Clerk, Rosalind Richter advised the survey that had been provided at the meeting will be forwarded to all Board members, by email.

Alderman Lindemann – No business to discuss.

Alderman Kruse – Absent

Alderman Nierman asked the Administrator if the decision was made to move forward with a new Park/Rec employee, Dale advised he is in the process of writing up a job description and plans to move forward once the details are in place.

Nierman discussed the fundraiser the Civic Center had, and mentioned it went very well overall raising around \$20,000.00.

Dale Klussman, wanted to report the Lions Club is potentially trying to bring in a new beer garden trailer during the street fair, however, they need a 3- phase convertor. Dale mentioned the city has one, that is just sitting and proposed the board to donate the convertor to the Lions Club, this would be for street fair only.

Nierman made a motion to donate the convertor to the Lion's Club with the stipulation a contract from the club is provided regarding the liability, as well as the city attorney to review. Alderman Scherer seconded this motion. With no further discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting

Nay. Mayor Brown declared the motion passed contingent on the liability contract.

Alderman Lindemann made a motion to adjourn. Alderman Scherer seconded the motion. With no further discussion, Mayor Brown requested votes recorded by the Yeas and Nays, with 3 Alderpersons voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion of adjournment passed. Meeting adjourned.

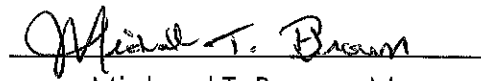
Time Noted: 5:48 pm, January 18, 2021.

Respectfully Submitted

A handwritten signature in cursive script, reading "Rosalind Richter", written over a horizontal line.

Rosalind Richter, City Clerk

Approved this 7th day of February 2022

A handwritten signature in cursive script, reading "Michael T. Brown", written over a horizontal line.

Michael T. Brown, Mayor

A handwritten signature in cursive script, reading "Rosalind Richter", written over a horizontal line.
Rosalind Richter, City Clerk

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Pass out during Board meeting

Mayor Brown first mentioned the public forum on February 2, 2022, at 2:00 p.m. – 4:00 p.m. The forum will allow citizens to understand the vision of the Parks Subcommittee for Concordia Park, and review components of the upcoming application to the Missouri Department of Natural Resources for the Land and Water Conservation Fund grant program.

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