

MINUTES

City of Concordia Board of Alderpersons Regular Meeting

Location: Concordia Community Center, Room 202
802 S. Gordon Street
Date: Monday, January 3, 2022
Time: 5:00 P.M.

The January 3, 2022, regular meeting of the Board of Aldermen of the City of Concordia was called to order at 5:00 P.M. with Mayor Michael Brown presiding. The Aldermen present were Kaleb Nierman, Beth Kruse, Mary Beth Scherer, and Alderman Wayne Lindemann.

Also in attendance were Kathleen Powers, the Concordian, Rosalind Richter, City Clerk, Dale Klussman, City Administrator, Jim Mills, Emergency Management Director.

Mayor Brown requested a roll call to establish a quorum of the Board:

Alderman Nierman:	Present
Alderman Kruse:	Present
Alderman Lindemann:	Present
Alderman Scherer:	Present

Mayor Brown declared a quorum present and led the room in the Pledge of Allegiance.

The Minutes of the December 20, 2021, regular meeting of the Board of Aldermen was presented for discussion. Alderman Nierman discussed there was a change needed to remove the additional sentence on page 3, and Alderman Scherer noticed a misspelling of a word. No other discussion concerning the proposed Minutes of the December 20, 2021, meeting. Alderman Nierman made the motion to accept the Minutes of the December 20, 2021, with the corrections to be made. Alderman Kruse seconded this motion. Mayor Brown requested votes recorded by the Yeas and Nays, with 4 Aldermen voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion duly passed with the minutes being corrected and

declared the Minutes of the December 20, 2021, regular meeting accepted **and approved.**

The Administrator introduced Bill No. 2022-01, a proposed ordinance amending the FY 2021-2022 budget. Klussman advised the Board of Alderman, G-works, and the water repair was a greater expense than previously anticipated.

Alderman Nierman made the motion to introduce Bill No. 2022-01 by title only for the first reading. Alderman Lindemann seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 4 voting in the affirmative and 0 voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE TO AMEND CERTAIN FUNDS OF THE CITY OF CONCORDIA FOR THE FISCAL YEAR 2021-22 BUDGET AND APPROVE EXPENDITURE BUDGETS AND ADJUST REVENUE BUDGETS FOR THESE FUNDS AS REQUIRED.

Alderman Nierman made the motion to introduce Bill No. 2022-01 by title only for the second reading. Alderman Scherer seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 4 voting in the affirmative and 0 voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE TO AMEND CERTAIN FUNDS OF THE CITY OF CONCORDIA FOR THE FISCAL YEAR 2021-22 BUDGET AND APPROVE EXPENDITURE BUDGETS AND ADJUST REVENUE BUDGETS FOR THESE FUNDS AS REQUIRED.

Alderman Nierman made the motion to request a Roll Call vote on Bill 2022-01, with the City Clerk recording the vote. Alderman Kruse seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 4 voting in the affirmative and 0 voting Nay. Mayor Brown declared the motion passed and requested City Clerk Richter to conduct and record the Roll Call vote:

Alderman Nierman:	<u>Yea</u>
Alderman Kruse:	<u>Yea</u>
Alderman Lindemann:	<u>Yea</u>
Alderman Scherer:	<u>Yea</u>

The results of the roll call vote being 4 in the affirmative and 0 Nays, Mayor Brown declared Bill 2021-56 duly passed as an Ordinance of the City of Concordia and assigned the Ordinance Number 1632.

The Claims Register was reviewed for consideration of payment authorization. City Administrator Dale Klussman advised normal monthly expenses. Alderman Nierman requested how much is the charge for Lafayette Sherriff and if this was for detaining. Administrator advised it is \$35.00/day and the detainment was for 3 days.

With no further discussion, Alderman Kruse made the motion to introduce Resolution No. 2022-R-01, authorizing payment of the bills consolidated by fund as shown on the Claims Register Report.

Alderman Lindemann seconded this motion.

With no further discussion concerning the question, Mayor Brown requested votes recorded by the Ayes and Nays, with 4 Alderpersons voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown requested a roll call on Resolution 2022-R-01, the votes recorded as follows:

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Yea
Alderman Scherer:	Yea

Mayor Brown declared the motion adopting Resolution 2022-R-01 duly passed 4/0.

Under business from the audience, Jim Mills, Emergency Management Director came to discuss the numbers for Covid. Unfortunately, at this time Jim Mills advised there has been no new numbers provided to him by the Lafayette County Health Department for approximately four weeks. Mr. Mills also advised he will most likely not receive anything in the future as well due to the State of Emergency expiring. The concern is that persons are taking home test, and not reporting to the local health department. However, the public has been very consistent in reporting positive when emergency service has been required. Mr. Mills advised the hospitals are at full capacity and have hall beds in one hospital he knows for sure. Alderman Nierman did talk about what is going on around the area and Mayor Brown asked if numbers for higher than normal. Mr. Mills the average calls have increased a little but all together around 589 calls in 2021.

Under **Old business**, Administrator Klussman introduced Resolution 2021-R-34, authorizing the application for a Drinking Water Engineering Report grant from the Missouri Department of Natural Resources, State Revolving Fund as directed from the December 20, 2021, meeting.

With no further discussion, Alderman Nierman made the motion to adopt Resolution No. 2022-R-34, authorizing the application for a Drinking Water Engineering Report grant from the Missouri Department of Natural Resources, State Revolving Fund as directed from the December 20, 2021, meeting.

Alderman Scherer seconded this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 4 Alderpersons voting in the affirmative and 0 Aldermen voting Nay. The votes recorded as follows:

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Yea
Alderman Scherer:	Yea

Mayor Brown declared the motion adopting Resolution 2022-R-34 duly passed 4/0.

Under **new business**, Administrator Dale Klussman, Introduced Bill No. 2022-02 An Ordinance accepting the ballot of Candidates filing for the position of Alderman-Ward II and submitting ballot to qualified voters of City of Concordia. With the election to be held Tuesday, April 5, 2022. With Wayne Lindemann being the only candidate to file.

Alderman Scherer made a motion to accept Bill No. 2022-02 by title only for the first reading. Alderman Kruse seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and Alderman Lindemann abstaining. Mayor Brown declared the motion passed and read:

AN ORDINANCE ACCEPTING THE BALLOT OF CANDIDATES FILING FOR THE POSITION OF ALDERMAN-WARD II AND SUBMITTING THIS BALLOT TO QUALIFIED VOTERS OF THE CITY OF CONCORDIA BY GENERAL ELECTION HELD IN THE CITY OF CONCORDIA, MISSOURI ON TUESDAY APRIL 5, 2022.

Alderman Scherer made a motion to accept Bill No. 2022-02 by title only for the second reading. Alderman Kruse seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and Alderman Lindemann abstaining. Mayor Brown declared the motion passed and read:

AN ORDINANCE ACCEPTING THE BALLOT OF CANDIDATES FILING FOR THE POSITION OF ALDERMAN-WARD II AND SUBMITTING THIS BALLOT TO QUALIFIED VOTERS OF THE CITY OF CONCORDIA BY GENERAL ELECTION HELD IN THE CITY OF CONCORDIA, MISSOURI ON TUESDAY APRIL 5, 2022.

Alderman Kruse made the motion to request a Roll Call vote on Bill 2022-02, with the City Clerk recording the vote. Alderman Nierman seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and Alderman Lindemann abstaining. Mayor Brown declared the motion passed and requested City Clerk Richter to conduct and record the Roll Call vote:

Alderman Nierman:	<u>Yea</u>
Alderman Kruse:	<u>Yea</u>
Alderman Lindemann:	<u>Abstained</u>
Alderman Scherer:	<u>Yea</u>

The results of the roll call vote being 3 in the affirmative and Alderman Lindemann abstaining, Mayor Brown declared Bill 2022-02 duly passed as an Ordinance of the City of Concordia and assigned the Ordinance Number 1633.

The next agenda item before the board is the review of the budget status for Quarter 1, FY 2021-2022. Administrator discussed the deposit breakdown and Fund 07-The Water/Sewer Revenue Fund. A presentation was given documenting priorities in distribution of these collected fund to various proprietary funds. The City pays the self-imposed 3.5% franchise fee from the gross revenues of Fund 7. Following this debit, the City has prioritized fund distribution in the following manner:

1. Monthly portions of Bond Payment (Fund 41-The 2020 Debt Service and Fund 54-The Sewer Lease Purchase Fund).
2. Bond-required setbacks (Fund 43-The Repair/Replacement Fund as established by the 2020 Refinancing Bonds.)
3. Operational Budgets for Water (Fund 02) and Sewer (Fund 05)
4. Finally, all remaining funds shall be distributed to Surplus Accounts for Water (Fund 45) and Sewer (Fund 53).

The Administrator stated that he regularly reviews the revenues assigned to the Surplus Funds to determine the need for a thorough Rate Analysis. Currently, both Funds are operating above budgeted revenue projections (Fund 45 is operating at 38.13% of Projected Annual Revenues and Fund 53 is operating at 35.47% of Projected annual Revenue.)

The Administrator proceeded to lead the discussion concerning the First Quarter Budget Status. Klussman stated the importance of 1% General Sales Tax, used to Fund General Fund Operations as well as the designated taxes. As a whole, all taxes of the General Fund departments are currently at a pace to finish FY 2021-22 \$27,160.07 above budgeted totals.

Franchise Fees are currently at 27.6% of budgeted totals for the year.

To date, all Revenues of the General Fund are projected to finish at \$1,896,861.50, which is well above the budgeted total revenues of \$1,762,722.00. The projected revenues include a budget amendment in the amount of \$89,565.00 for Property Taxes to demonstrate a more transparent flow of dollars assigned to Fund 32 in the Original Budget.

General Fund expenditures are currently at 21.69% of budgeted expenses for the year. While the projected Total Expenditures is \$1,922,941.00, a limited number of budget amendments and transfers lowering the project total have been performed to date. These will occur as actual expenditures are made, and amendments will lower this number.

Administrator Klussman also discussed the status of projects. Advising the Board of Alderman, the CBDG was approved. The backhoe purchased by the city is

here, and final invoicing will occur once the thumb assembly and additional options are installed.

The application for Engineering report has been filed.

Mayor Brown discussed the Planning and Zoning meeting will be scheduled for Tuesday, January 11, 2022.

Mayor shared acknowledgement received by Terry Thompson.

Mayor Brown also wanted to give a big thanks to the city employees for taking care of the water breaks that occurred and appreciate all of Water and Maintenance department staff and their hard work.

Alderman Scherer expressed how pleased she was of the City to send flowers to the late Bob Frerking's family.

Alderman Lindemann had no reports.

Alderman Kruse mentioned there has been many conversations about the recycling on social media, asking whether or not this will be a service the city will provide again. At this time, it was advised the recycling will be discussed in the upcoming months, to see what will be beneficial for our residents and the cost to have such a program.

Alderman Nierman asked if there has been any discussion or issues regarding the new website and the "MyFrontdesk" site. The City Clerk advised there has been great progress with the system and seems as though our residents who are activating the accounts on the new website, are comfortable with it and appreciates having the opportunity to review their bills immediately and paying online.

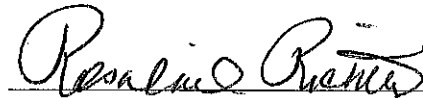
There being no further business or announcements, Mayor Brown requested a motion to adjourn.

Alderman Nierman made the motion to adjourn. Alderman Lindemann seconded the motion. With no further discussion, Mayor Brown requested votes recorded by the Yeas and Nays, with 4 Alderpersons voting in the affirmative

and 0 Aldermen voting Nay. Mayor Brown declared the motion of adjournment passed. Meeting adjourned.

Time Noted: 6:18 pm, January 3, 2021.

Respectfully Submitted


Rosalind Richter, City Clerk

Approved this 3rd day of January 2022


Michael T. Brown, Mayor


Rosalind Richter, City Clerk