

MINUTES

City of Concordia Board of Alderpersons Regular Meeting

Location: Concordia Community Center, Room 202
802 S. Gordon Street
Date: Monday, June 20, 2022
Time: 5:00 P.M.

The June 20, 2022, regular meeting of the Board of Aldermen of the City of Concordia was called to order at 5:00 P.M. with Mayor Michael Brown presiding. The Aldermen present were Kaleb Nierman, Mary Beth Scherer, Wayne Lindemann

Also in attendance were Roberta Christianson, The Concordian, Dale Klussman, City Administrator, Rosalind Richter, City Clerk, Jeff Trowbridge, Subsurface Solutions

Mayor Brown requested a roll call to establish a quorum of the Board:

Alderman Nierman: **Present**
Alderman Kruse: **Absent**
Alderman Lindemann: **Present**
Alderman Scherer: **Present**

Mayor Brown declared a quorum present and led the room in the Pledge of Allegiance.

The Minutes of the June 6, 2022, regular meeting of the Board of Aldermen was presented for discussion. Alderman Lindemann made the motion to accept the Minutes of June 6, 2022, as presented. Alderman Scherer seconded this motion. Mayor Brown requested votes recorded by the Yeas and Nays, with **3** Aldermen voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion duly passed with the minutes of the June 6, 2022, regular meeting accepted **and approved**.

The proposed budget amendment was reviewed and discussed. Administrator Dale Klussman presented Bill 2022-26 for Board consideration as a proposed Ordinance amending the FY 2021-2022 budget. Administrator stated expenditures are as he had predicted for the next quarter.

Alderman Nierman made a motion to introduce Bill No. 2022-26 by title only for the first reading. Alderman Scherer seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE TO AMEND CERTAIN FUNDS OF THE CITY OF CONCORDIA FOR THE FISCAL YEAR 2021-22 BUDGET AND APPROVE EXPENDITURE BUDGETS AND ADJUST REVENUE BUDGETS FOR THESE FUNDS AS REQUIRED.

Alderman Nierman made a motion to accept Bill No. 2022-26 by title only for the second reading. Alderman Lindemann seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE TO AMEND CERTAIN FUNDS OF THE CITY OF CONCORDIA FOR THE FISCAL YEAR 2021-22 BUDGET AND APPROVE EXPENDITURE BUDGETS AND ADJUST REVENUE BUDGETS FOR THESE FUNDS AS REQUIRED.

Alderman Nierman made the motion to request a Roll Call vote on Bill 2022-26, with the City Clerk recording the vote. Alderman Scherer seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and requested City Clerk Richter to conduct and record the Roll Call vote:

Alderman Nierman:	Yea
Alderman Kruse:	Absent
Alderman Lindemann:	Yea
Alderman Scherer:	Yea

The results of the roll call vote being 3 in the affirmative and 0 Alderman voting Nay, Mayor Brown declared Bill 2022-26 duly passed as an Ordinance of the City of Concordia and assigned the Ordinance Number 1654.

The Claims Register was reviewed for consideration of payment authorization. Administrator Dale Klussman discussed the expenses paid to Barton & Hall Schnieders regarding the Sunshine Law Request from Berry Silberberg Stokes Attorney at Law for records pertaining to mentions or reference of Netflix, or any other online streaming services. As well as certified copies of any Concordia ordinance establishing a Municipal court and/or defining its jurisdiction. Administrator Klussman discussed payment to Alliance Pump for the grinder pump as it had been operable. The grinder pump grinds waste to push through the line to the manhole due to not having the capability of gravity to control the waste. Dale discussed Cummins expense for the control panel at the generator building, as the part was received. Also discussed was the payment to Lamp Rynearson the Engineering portion is completed for the demolition.

Mayor Brown asked about the fuel cost, Klussman advised there has been an increase which is to be expected with the gas price increases however not much more usage and is being turned in by the departments. Cost of diesel has been the biggest issue.

With no further discussion, Alderman Nierman made the motion to introduce Resolution No. 2022-R-17, authorizing payment of the bills consolidated by fund as shown on the Claims Register Report as well as the additional expenses to be paid.

Alderman Lindemann seconded this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 3 Alderpersons voting in the affirmative, 0 Aldermen voting Nay. Mayor Brown requested a roll call on Resolution 2022-R-17, the votes recorded as follows:

Alderman Nierman:	Yea
Alderman Kruse:	Absent
Alderman Lindemann:	Yea
Alderman Scherer:	Yea

Mayor Brown declared the motion adopting Resolution 2022-R-17 duly passed 3/0.

Under Old business, the participation in the Tax Holiday was discussed and reviewed. Administrator presented Bill 2022-25 for Board consideration as a proposed Ordinance opting out of the State Tax Holiday.

Alderman Lindemann made a motion to introduce Bill No. 2022-25 by title only for the first reading. Alderman Scherer seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE OF THE CITY OF CONCORDIA TO "OPT OUT" OF STATE IMPOSED SALES TAX HOLIDAY.

Alderman Lindemann made a motion to accept Bill No. 2022-25 by title only for the second reading. Alderman Nierman seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE OF THE CITY OF CONCORDIA TO "OPT OUT" OF STATE IMPOSED SALES TAX HOLIDAY.

Alderman Lindemann made the motion to request a Roll Call vote on Bill 2022-25, with the City Clerk recording the vote. Alderman Scherer seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Alderman voting Nay. Mayor Brown declared the motion passed and requested City Clerk Richter to conduct and record the Roll Call vote:

Alderman Nierman:	Yea
Alderman Kruse:	Absent
Alderman Lindemann:	Yea
Alderman Scherer:	Yea

The results of the roll call vote being 3 in the affirmative and 0 Alderman voting Nay, Mayor Brown declared Bill 2022-25 duly passed as an Ordinance of the City of Concordia and assigned the Ordinance Number 1655.

Under New Business, Administrator Klussman discussed with the council that Scott Hemme called requesting that a representative of the Concordia Lions' Club be placed on the agenda for discussion of operations of the beer garden. The Club annually applies for a Picnic License from the State of Missouri for sales of beer at the Heidelberg Gardens as part of the Concordia Fall Festival. The State requires a letter from the City supporting the civic organization's sales during this event. The action being requested tonight is authorization of the Board of Aldermen to submit this letter to the State and that the City will issue a Temporary Permit For Sale by Drink pursuant to Section 600.030 C-1 of the Concordia Municipal Code once a State license has been obtained by the Concordia Lions' Club.

Klussman proposed to the board, consideration of Resolution 2022-R-18, authorizing the City Clerk to submit a letter of supporting the issuance of a Missouri Picnic License for the 7-day period beginning September 5, 2022.

With no further discussion, Alderman Nierman made the motion to introduce Resolution No. 2022-R-18. Authorizing the City Clerk to provide a letter in support of issuance of a Missouri Picnic License to the Concordia Lions' Club and authorizing issuance of a City of Concordia Temporary Permit for Sale by Drink once the Picnic License is obtained.

Alderman Scherer seconded this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 3 Alderpersons voting in the affirmative, 0 Aldermen voting Nay. Mayor Brown requested a roll call on Resolution 2022-R-18, the votes recorded as follows:

Alderman Nierman:	Yea
Alderman Kruse:	Absent
Alderman Lindemann:	Yea
Alderman Scherer:	Yea

Mayor Brown declared the motion adopting Resolution 2022-R-18 duly passed 3/0.

Next on the agenda, discussion of purchase of Utility Locating Equipment. Presenting agent Jeff Trowbridge of Subsurface Solutions. The city currently has a locator kit; however, it is outdated and is not as accurate as the new device if approved. The new locator will be able to find anything conducted, just not plastic at this time. Jeff advised the council, he would come here to Concordia to give free in person training, a minimum of 3 hours. Alderman Lindeman asked how long the equipment lasts, Jeff mentioned it has a 3-year warranty out of box. If any small repairs have to be done the repairs will be done in person, if it is larger than ship the piece to the main office located in Maine. Right now, the series has been in place for at least 17 years. Nierman asked if there was tracing wire, would the locator be able to pick those certain lines up. Jeff advised yes. Jeff also went over the GIS Mapping system/app that is available, no fees for additional mapping as well. Mayor asked if the information gets downloaded. Information does come from google and is also saved on the cloud. Diamond maps is a third-party entity that is the software program. The locator will be funded through the water fund and also be reimbursed by sewer fund.

Alderman Scherer asked Klussman how often our current locator system is being used, approximately 10 locates a month, depending on the month, and the season.

Alderman Scherer made the motion to introduce Bill No. 2022-27 by title only for the first reading. Alderman Lindemann seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE TO AUTHORIZING PURCHASE OF EQUIPMENT TO BE UTILIZED FOR LOCATION AND GIS MAPPING OF UTILITIES IN THE CITY OF CONCORDIA FROM SUBSUURFACE SOLUTIONS IN THE AMOUNT O F \$12,835.90.

Alderman Scherer made the motion to accept Bill No. 2022-27 by title only for the second reading. Alderman Nierman seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE TO AUTHORIZING PURCHASE OF EQUIPMENT TO BE UTILIZED FOR LOCATION AND GIS MAPPING OF UTILITIES IN THE CITY OF CONCORDIA FROM SUBSUURFACE SOLUTIONS IN THE AMOUNT O F \$12,835.90.

Alderman Scherer made the motion to request a Roll Call vote on Bill 2022-27, with the City Clerk recording the vote. Alderman Lindemann seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Alderman voting Nay. Mayor Brown declared the motion passed and requested City Clerk Richter to conduct and record the Roll Call vote:

Alderman Nierman:	Yea
Alderman Kruse:	Absent
Alderman Lindemann:	Yea
Alderman Scherer:	Yea

The results of the roll call vote being 3 in the affirmative and 0 Alderman voting Nay, Mayor Brown declared Bill 2022-27 duly passed as an Ordinance of the City of Concordia and assigned the Ordinance Number 1656.

Next, Dale Klussman discussed City participation in the Low-Income Household Water Assistance Program through the Missouri Department of Social Services. The program assists individuals that meet an income criterion and can provide up to \$750 for water and wastewater (sewer) disconnection fees, customers who are in threat of disconnection, and assist in reconnection fees The LIHWAP – Low Income Household Water Assistance program provided a packet that will need to be completed and returned, and the Program information for year 2021-2022. The program is expected to begin October 1, 2021, for elderly and disabled households, and November 2021 for other households.

With no further discussion, Alderman Scherer made a motion to move forward in completing the necessary paperwork to accept LIHWAP administered by Department of Social Services.

Alderman Lindeman seconded the motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 3 Alderpersons voting in the affirmative, 0 Aldermen voting Nay.

Administrator Klussman discussed with the board options for rental of a roller to replace the Gallion Roller the city has had for a long time. As the parts are no longer available. Super Intendent Mitchel Dittmer and Administrator Dale Klussman reached out to 3-4 different companies regarding the roller to see if parts were available or very hard to find. Klussman discussed the option to rent, the cost being \$2,500, every month, for six months. At which time will have the opportunity to purchase with the rental being applied to the purchase of the machine. The machine's cash price is currently \$55,000.00. Converting the rental to a purchase at the end of the 6-month rental period, our actual cost for this machine will be \$41,482.00.

Alderman Lindemann made the motion to introduce Bill No. 2022-28 by title only for the first reading. Alderman Scherer seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE AUTHORIZING EXECUTION OF A 6-MONTH RENTAL AGREEMENT WITH MURPHY TRACTOR & EQUIPMENT COMPANY FOR A 2018 HAMM HD13VT TANDEM ROLLER FOR THE AMOUNT OF \$2,500.00 PER MONTH TOTALING \$15,000.00.

Alderman Lindeman made the motion to accept Bill No. 2022-28 by title only for the second reading. Alderman Nierman seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE AUTHORIZING EXECUTION OF A 6-MONTH RENTAL AGREEMENT WITH MURPHY TRACTOR & EQUIPMENT COMPANY FOR A 2018 HAMM HD13VT TANDEM ROLLER FOR THE AMOUNT OF \$2,500.00 PER MONTH TOTALING \$15,000.00.

Alderman Lindemann made the motion to request a Roll Call vote on Bill 2022-28, with the City Clerk recording the vote. Alderman Scherer seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Alderman voting Nay. Mayor Brown declared the motion passed and requested City Clerk Richter to conduct and record the Roll Call vote:

Alderman Nierman:	Yea
Alderman Kruse:	Absent
Alderman Lindemann:	Yea
Alderman Scherer:	Yea

The results of the roll call vote being 3 in the affirmative and 0 Alderman voting Nay, Mayor Brown declared Bill 2022-28 duly passed as an Ordinance of the City of Concordia and assigned the Ordinance Number 1657.

Administrator Klussman advised the council that Chief Mapes had received a request by Live Well to shut down Bismark St, between NW 2nd and NW 3rd Streets on June 22, 2022, beginning at 4:00 P.M. for Live Well's "Open House" event which will include food trucks, and vendors.

Alderman Nierman made a motion to approve the request by Live Well to close the road between NW 2nd and NW 3rd street on N. Bismark. Alderman Lindemann seconded this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 3 Alderpersons voting in the affirmative, 0 Aldermen voting Nay.

Next on the agenda, Klussman discussed the Water Study and submittal of that bid and scope of services from Lamp Rynearson.

Alderman Scherer made the motion to introduce Bill No. 2022-29 by title only for the first reading. Alderman Lindemann seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE AUTHORIZING EXECUTION OF THE ABBREVIATED AGREEMENT BETWEEN CLINET AND LAMP RYNEARSON, INC. FOR THE 2022 WATER DISTRIBUTION STUDY IN THE AMOUNT OF \$27,500.00.

Alderman Scherer made the motion to accept Bill No. 2022-29 by title only for the second reading. Alderman Nierman seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE AUTHORIZING EXECUTION OF THE ABBREVIATED AGREEMENT BETWEEN CLINET AND LAMP RYNEARSON, INC. FOR THE 2022 WATER DISTRIBUTION STUDY IN THE AMOUNT OF \$27,500.00.

Alderman Scherer made the motion to request a Roll Call vote on Bill 2022-29, with the City Clerk recording the vote. Alderman Nierman seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0

Alderman voting Nay. Mayor Brown declared the motion passed and requested City Clerk Richter to conduct and record the Roll Call vote:

Alderman Nierman:	Yea
Alderman Kruse:	Absent
Alderman Lindemann:	Yea
Alderman Scherer:	Yea

The results of the roll call vote being 3 in the affirmative and 0 Alderman voting Nay, Mayor Brown declared Bill 2022-29 duly passed as an Ordinance of the City of Concordia and assigned the Ordinance Number 1658.

The authorization for Dale Klussman to execute and file applications on behalf of the City with the State of Missouri for Water, Wastewater and Lead service projects was presented.

Alderman Lindemann made a motion to authorize and approve 2022- R-19 Authorizing Dale Klussman to execute and file applications on behalf of the City with the State of Missouri.

Alderman Scherer seconded this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 3 Alderpersons voting in the affirmative, 0 Aldermen voting Nay. Mayor Brown requested a roll call on Resolution 2022-R-19, the votes recorded as follows:

Alderman Nierman:	Yea
Alderman Kruse:	Absent
Alderman Lindemann:	Yea
Alderman Scherer:	Yea

Mayor Brown declared the motion adopting Resolution 2022-R-19 duly passed 3/0.

City Administrators Report, Klussman discussed the Land & Water Conservation Fund Grant (LWCFG) that had been submitted for the park this year has been denied at this time. It was advised additional information was needed, but the City will have another opportunity to apply for 2023 funds.

Administrator Klussman advised that there were 3 total collapsed service in the main sewer line located in the alley between SW 11th and SW 12th Street, east of Concordia R-II High School and a third line at 12th between Main & Gordon. A

manhole will also need to be installed at 12 & Gordon to provide for future maintenance of the line south of this main sewer line.

City Clerk presented to the council, all businesses that had renewed their business license for the 2022-2023 year.

Alderman Nierman made a motion to approve the Business License that have renewed for 2022-23. Alderman Lindemann seconded this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 3 Alderpersons voting in the affirmative, 0 Aldermen voting Nay.

City Clerk advised presented the list of businesses that renewed for a Liquor License, with the exception of one company all had provided the necessary paperwork that had been requested by the renewal application. The board advised to allow until June 30, 2022, for the company to provide documentation. Once the business does, the approval will stand.

Alderman Nierman made a motion to approve the Liquor Licenses that have renewed for 2022-23. Alderman Lindemann seconded this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 3 Alderpersons voting in the affirmative, 0 Aldermen voting Nay.

Mayor's Report, reminder from Mayor Brown that the Special Meeting will be held on July 11, 2022 @ 6:00 P.M.

Mayor Brown has requested the board to entertain the idea of the Regular Board meetings be moved to 5:30 P.M. or 6:00 P.M. at this time, 3/0 agreed it would be fine to move to 5:30 P.M. City Clerk will follow up with an email to all Board members.

Alderman Scherer mentioned there was conversation on social media from a resident requesting information about South Side Park. It was advised by the Administrator the City is still speaking with engineers and some work has been done, however, this is going to be completed in phases. A statement will be written up regarding where the process is at and how it is going to keep residents updated.

Administrator Klussman discussed there was no actions taken during the Recreation Committee meeting. Katlin Murray will no longer be on the board, as she will be moving out of state. It was discussed if a resident of Concordia can request and reach out to be part of that committee.

Alderman Lindemann had nothing to report at this time.

Alderman Kruse – Absent

Alderman Nierman asked where the city was at on the clean-up at the complex area, there is still need for clean up to remove or trash what is not needed and necessary. The discussion will continue and be addressed.

Alderman Nierman advised the Fair Board will not be sending out for ads and is requesting the City to purchase their full page as they have in past years. The cost is \$200.00.

Alderman Nierman made a motion to purchase the full page for the Fair Board book.

Alderman Scherer seconded the motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 3 Alderpersons voting in the affirmative, 0 Aldermen voting Nay.

Mayor requested motion to adjourn. Alderman Nierman made a motion to adjourn. Alderman Lindemann seconded this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 3 Alderpersons voting in the affirmative, and 0 Aldermen voting Nay.

Mayor Brown declared the motion duly passed 3/0.

Meeting Adjourned.

Time noted: 7:16 P.M.

Respectfully Submitted


Rosalind Richter, City Clerk

Approved this 5th day of July 2022


Michael T. Brown, Mayor

Rosalind Richter, City Clerk