

MINUTES

City of Concordia Board of Alderpersons Regular Meeting

Location: Concordia Community Center, Room 202

802 S. Gordon Street

Date: Monday, May 2, 2022

Time: 4:45 P.M.

The May 2, 2022, regular meeting of the Board of Aldermen of the City of Concordia was called to order at 4:45 P.M. with Mayor Michael Brown presiding. The Aldermen present were Kaleb Nierman, Beth Kruse, Mary Beth Scherer, and Wayne Lindemann.

Also, in attendance were, Dale Klussman, City Administrator, Rosalind Richter, City Clerk, Cary Sayre, Allstate Consultants Agricultural Engineer, Tyler Shoemaker, Allstate Consultants Civil Engineering, Tony O'Malley, Lamp Rynearson Office Leader, Chad Harrington, Lamp Rynearson Water Group Leader

Mayor Brown requested a roll call to establish a quorum of the Board:

Alderman Nierman: **Present**

Alderman Kruse: **Present**

Alderman Lindemann: **Present**

Alderman Scherer: **Present**

Mayor Brown declared a quorum present and led the room in the Pledge of Allegiance.

Administrator Klussman began the meeting with Allstate Consultants, to address questions concerning the response to the city's request for qualifications on the upcoming water distribution study.

Tony O'Malley and Chad Harrington were asked to step out, during the presentation from Allstate Consultants.

Cary Sayre stated the group will do their own investigation, and review what DNR would like to see and if there are individuals that have been in this town for a very long time, of what they may know on the cities system. Cary mentioned this a 5-year plan, documenting an outline for what Missouri's construction permit, and distribution is. Also mentioned there is sometimes additional funding to include sewer. Allstate will check fire flows and put together prioritizing what needs to be completed and inside the budget. Cary mentioned a job was just completed in Hamilton, Mo which now has a 40% water loss, and quit buying from adjacent sources.

A Mapping of the system will be done, will need to collect information from audits, and spot check by hand will be done as well. Cary mentioned the City should contact their references, Allstate has worked with the City of Warrensburg, Sweet Springs, Odessa, also Knob Noster. Klussman did a reference check, and both Sweet Springs and DNR spoke highly of the company, however, had not heard back from Brookfield. Cary Sayre mentioned, the question was asked would 6 months be a timeline that could be fulfilled. Cary stated that it is feasible, however it also will depend on the information received to begin. Occasionally, if information is missing or unable to get the proper documents this can extend the time of completion. Cary did mention that what is bid, usually the cost comes in lower than anticipated. After presentation, Cary and Tyler exited the room.

Joe Boynton, Water Superintendent joined the meeting with Water Maintenance worker Mitchel Dittmer.

The board requested to bring in Lamp Rynearson representatives, so their presentation can be completed at this time.

Tony O'Malley and Chad Harrington came before the board, representing Lamp Rynearson. Lamp Rynearson has approximately 160 employees, the company has been around a long time, Chad Harrington has been with the company 16 years. The company has a history with the City of Concordia, and part of previous studies and will not have to start from ground up. Tony assured there will be reports, and a secondary study completed, which will contain not just what had been found previously but going through that report to see if any changes are required. Lamp Rynearson has done 15 DNR studies, also worked with the City of Kearney, Gladstone, Excelsior Springs. Mr. O'Malley did discuss what ARPA funds could be available as well as the IJA grant. There are programs that will have a principal forgiveness. Unfortunately, cost has increased 30%. The report from Lamp Rynearson does show the cost of the actual project amount has come in lower than most projects were originally quoted. Tony stated the company has the capacity to complete in six months if needed. After the presentation, Tony, and Chad both exited the meeting.

The Minutes of the April 18, 2022, regular meeting of the Board of Aldermen @ 5:00 PM was presented for discussion. Alderman Kruse made the motion to accept the Minutes of April 18, 2022, as presented. Alderman Lindemann seconded this motion. Mayor Brown requested votes recorded by the Yeas and Nays, with 4 Aldermen voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion duly passed with the minutes of the April 18, 2022, regular meeting accepted **and approved**.

The Minutes of the April 18, 2022, regular meeting of the Board of Aldermen @ 5:46 PM was presented for discussion. Alderman Scherer made the motion to accept the Minutes of April 18, 2022, as presented. Alderman Lindemann advised a correction was needed; on page 2 of the meeting minutes, it did not list which Alderman made a second motion regarding the Liquor License. Alderman Nierman was named as such, and correction was addressed. Alderman Lindemann then seconded this motion. Mayor Brown requested votes recorded by the Yeas and Nays, with 4 Aldermen voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion duly passed with the minutes of the April 18, 2022, regular meeting accepted **and approved with corrections.**

The Minutes of the April 25, 2022, special meeting of the Board of Aldermen was presented for discussion. Alderman Kruse made the motion to accept the Minutes of April 25, 2022, as presented. Alderman Nierman seconded this motion. Mayor Brown requested votes recorded by the Yeas and Nays, with 4 Aldermen voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion duly passed with the minutes of the April 25, 2022, regular meeting accepted **and approved.**

The proposed budget amendment was reviewed and discussed. Administrator Dale Klussman presented Bill 2022-17 for Board consideration as a proposed Ordinance amending the FY 2021-2022 budget.

Alderman Kruse made a motion to introduce Bill No. 2022-17 by title only for the first reading. Alderman Scherer seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 4 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE TO AMEND CERTAIN FUNDS OF THE CITY OF CONCORDIA FOR THE FISCAL YEAR 2021-22 BUDGET AND APPROVE EXPENDITURE BUDGETS AND ADJUST REVENUE BUDGETS FOR THESE FUNDS AS REQUIRED.

Alderman Kruse made a motion to accept Bill No. 2022-17 by title only for the second reading. Alderman Lindemann seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 4 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE TO AMEND CERTAIN FUNDS OF THE CITY OF CONCORDIA FOR THE FISCAL YEAR 2021-22 BUDGET AND APPROVE EXPENDITURE BUDGETS AND ADJUST REVENUE BUDGETS FOR THESE FUNDS AS REQUIRED.

Alderman Kruse made the motion to request a Roll Call vote on Bill 2022-17, with the City Clerk recording the vote. Alderman Nierman seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 4 voting in the affirmative and 0 Alderman voting Nay. Mayor Brown declared the motion passed and requested City Clerk Richter to conduct and record the Roll Call vote:

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Yea
Alderman Scherer:	Yea

The results of the roll call vote being 4 in the affirmative and 0 Alderman voting Nay, Mayor Brown declared Bill 2022-17 duly passed as an Ordinance of the City of Concordia and assigned the Ordinance Number 1646.

The Claims Register was reviewed for consideration of payment authorization. Administrator Dale Klussman discussed the expenses paid. The Administrator presented an invoice in the amount of \$9,458.00 for Smico Services for two points of repair to the sewer line between SW 10th and SW 11th Streets.

With no further discussion, Alderman Nierman made the motion to introduce Resolution No. 2022-R-13, authorizing payment of the bills consolidated by fund as shown on the Claims Register Report as well as the additional expenses to be paid.

Alderman Scherer seconded this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 4 Alderpersons voting in the affirmative, 0 Aldermen voting Nay. Mayor Brown requested a roll call on Resolution 2022-R-13, the votes recorded as follows:

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Yea
Alderman Scherer:	Yea

Mayor Brown declared the motion adopting Resolution 2022-R-13 duly passed 4/0.

No business from the Audience.

No Old Business.

Under **New Business**, Administrator Dale Klussman asked Mitchel to be sworn in by City Clerk, Rosalind Richter pursuant to Section 115.040 of the Concordia City Code. Mitchel is assuming the position of Maintenance Superintendent.

Alan's last day will be May 6, 2022. Alan has 35 years of services for the City of Concordia. Dinner and Plaque will be presented to Alan the evening of May 5, 2022, to celebrate his leadership and dedication to the City.

Administrator Klussman discussed with the board, the process of scoring the responses to the city's request for Qualification of the Distribution Study. The board discussed both Allstate Consultants and Lamp Rynearson. Alderman Kruse stated when asking Allstate questions, it seemed as there was no clear or affirmative answers to the questions. Alderman Scherer did state that Lamp Rynearson was clearer, and all Alderman agreed Lamp Rynearson would not have to start from the ground up to start the project. The Alderman also agreed the presentation and information that Lamp Rynearson provided costs and how their project came in under then originally quoted. Administrator Klussman advised the three key factors and to score accordingly, City Clerk collected results.

Next on the agenda Administrator Klussman discussed the five-year sewer maintenance contract from Smico Services, LLC. This will allow the city to call on Smico for additional work to be done and would not require the city to bid if the City did not want to.

Alderman Scherer made a motion to introduce Bill No. 2022-18 by title only for the first reading. Alderman Kruse seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 4 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE OF THE CITY OF CONCORDIA, MISSOURI AUTHORIZING EXECUTION OF THE "MASTER AGREEMENT FOR SERVICES WITH CONTRACTOR FOR MULTIPLE TASK ORDERS" WITH SMICO SERVICES, LLC. FOR THE PROVISION OF SERVICES RELATED TO THE SEWERAGE SYSTEM OF THE CITY OF CONCORDIA, MISSOURI AS ASSIGNED TO THE PRIME CONTRACTOR BY THE CITY OF CONCORDIA, MISSOURI AS FOLLOWS:

Alderman Scherer made the motion to introduce Bill No. 2022-18 by title only for the second reading. Alderman Lindemann seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays,

with the vote recorded 4 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE OF THE CITY OF CONCORDIA, MISSOURI AUTHORIZING EXECUTION OF THE "MASTER AGREEMENT FOR SERVICES WITH CONTRACTOR FOR MULTIPLE TASK ORDERS" WITH SMICO SERVICES, LLC. FOR THE PROVISION OF SERVICES RELATED TO THE SEWERAGE SYSTEM OF THE CITY OF CONCORDIA, MISSOURI AS ASSIGNED TO THE PRIME CONTRACOTR BY THE CITY OF CONCORDIA, MISSOURI AS FOLLOWS:

Alderman Scherer made a motion to request a Roll Call vote on Bill 2022-18, with the City Clerk recording the vote. Alderman Nierman seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 4 voting in the affirmative and 0 Alderman voting Nay. Mayor Brown declared the motion passed and requested City Clerk Richter to conduct and record the Roll Call vote:

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Yea
Alderman Scherer:	Yea

The results of the roll call vote being 4 in the affirmative and 0 Alderman voting Nay, Mayor Brown declared Bill 2022-18 duly passed as an Ordinance of the City of Concordia and assigned the Ordinance Number 1647.

Next, City Administrator reported to the board, the liquor license from Casey's had been received with payment in full. All liquor licenses must be presented and approved by the Board of Alderman.

Alderman Kruse made the motion to grant the request for a renewal of liquor license to Casey's. Alderman Nierman seconded this motion. With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 4 Alderpersons voting in the affirmative, and 0 Aldermen voting Nay. Mayor Brown declared the motion passed.

City Clerk advised that Urban Design had moved outside of the city limits and would like clarification as Ordinance states doing business in the city limits. Due to the business changing to online only and no longer a physical address in the city limits. Urban Design will no longer be required to obtain a business license.

City Clerk requested the board to review the ordinance section 605 in regard to the business license requirement. It was advised there has been a request in previous years and no charge has been required nor an actual business license.

The Concordia High School Booster club request to sell fireworks has however been approved by the board each year. As per ordinance a license is to be required unless an exemption is established. Alderman Kruse made a motion to grant a permit to the Booster club, waving fees for the 4 days permit this year 2022. Alderman Scherer seconded the motion.

Alderman Scherer stated there is much to be said as to how the entities that support our schools are charged and should be further reviewed. Alderman Lindemann agreed, he does not want to shut down a group that is children fundraising in the city for not having a business license.

City Clerk did advise, the ordinance does state businesses that show tax exempt could provide the proper documentation and licenses would not be required. The discussion will be further reviewed in the future.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 4 Alderpersons voting in the affirmative, and 0 Aldermen voting Nay. Mayor Brown declared the motion passed.

City Clerk will follow up with a letter to the Booster Club of approval for a 2022 Permit, and the fee being waived.

No Administrator's report.

Mayor Brown reported on May 9th the Proclamation will be held.

Alderman Scherer

Alderman Lindeman is going to attend the MML Elected Official Conference being held on June 9th, and 10th of 2022.

Alderman Kruse is also going to attend the conference.

Alderman Nierman discussed the Tourism Committee meeting that was held on April 26, 2022. The budget status of Fund 18 was discussed. Richard Cordes requested the Tourism to fund the (MSTPA) Missouri State Tractor Pull Association that is to be take place at Pape Lake in 2023. The cost required is a \$10,000 commitment by the sponsoring venue. Alderman Nierman would like the Cit to be recognized if they decided to take part on the sponsorship. The city would be listed as additional insured.

Last year the Tourism Board approved a ½ page colored ad in the Tourism Guide's "Winter Edition".

Alderman Nierman made a motion to recommend the Tourism Board to authorize payment of \$475.00 for a half page ad, with full color. Alderman Scherer seconded this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 4 Alderpersons voting in the affirmative, and 0 Aldermen voting Nay. Mayor Brown declared the motion passed.

Alderman Nierman discussed the requirements set forth by Evergy, regarding how much can be placed on the light poles, as there can only be 3 attachments at any given time.

Alderman Nierman made a motion to renegotiate the contract with the Chamber of Commerce to increase the contracted price for the presence of a person to perform clerical duties for the City's Parks Department. Current contract calls for the City to pay \$6000.00 per year based on 12 hours a week. The request is to increase by \$800.00 per month based on 16 hours per week of City-assigned duties. Alderman Kruse seconded this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 4 Alderpersons voting in the affirmative, and 0 Aldermen voting Nay. Mayor Brown declared the motion passed.

Next, Alderman Nierman advised the tourism board member Dwight Emde made a motion recommend the FY 2021-22 budget be amended to reflect an earmark of \$2,500.00 for the MSTPA Tractor Pull with a new allocation of \$2,500.00 budget for the FY 2022-23 Budget, creating a commitment of \$5,000.00 for next years Tractor pull even. Lavona seconded that motion.

Alderman Nierman made the motion to \$2,500.00 accepting the recommendation. Alderman Lindemann seconded this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 4 Alderpersons voting in the affirmative, and 0 Aldermen voting Nay. Mayor Brown declared the motion passed.

Next Tourism Board meeting is set for May 31, 2022, at 6:00 PM.

Alderman Kruse made the motion to suspend meeting to enter into closed session pursuant to RSMo 610.021

(3) *Hiring, firing, disciplining, or promoting of particular employees by a public governmental body when personal information about the employee is discussed or*

recorded. However, any vote on a final decision, when taken by a public governmental body, to hire, fire, promote or discipline an employee of a public governmental body shall be made available with a record of how each member voted to the public within seventy-two hours of the close of the meeting where such action occurs; provided, however, that any employee so affected shall be entitled to prompt notice of such decision during the seventy-two-hour period before such decision is made available to the public. As used in this subdivision, the term "personal information" means information relating to the performance or merit of individual employees.

Alderman Scherer seconded this motion.

Mayor Brown requested a roll call the votes recorded as follows:

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Yea
Alderman Scherer:	Yea

Meeting suspended.

Time noted: 7:07 P.M.

The Board reconvened following their closed session.

Alderman Nierman made the motion to reconvene the open session for the purpose of conducting business for the City of Concordia.

Alderman Lindemann seconded this motion.

Mayor Brown requested a roll call on the motion to reconvene the open session for the purpose of conducting business for the City of Concordia, the votes recorded as follows:

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Yea
Alderman Scherer:	Yea

Mayor Brown declared the motion to reconvene open session duly passed 4/0.

Mayor Brown declared no action taken in closed session.

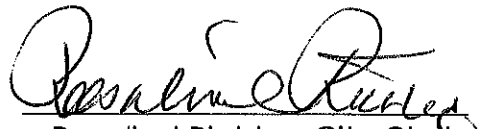
With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 4 Alderpersons voting in the affirmative, and 0 Aldermen voting Nay.

Mayor Brown declared the motion duly passed 4/0.

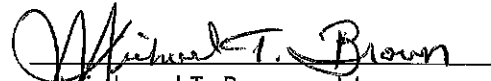
Meeting Adjourned.

Time noted: 7:44 P.M.

Respectfully Submitted


Rosalind Richter, City Clerk

Approved this 16th day of May 2022


Michael T. Brown, Mayor


Rosalind Richter, City Clerk