

MINUTES

City of Concordia Board of Alderpersons Regular Meeting

Location: Concordia Community Center, Room 202
802 S. Gordon Street
Date: Monday, November 15, 2021
Time: 5:00 P.M.

The November 15, 2021 regular meeting of the Board of Aldermen of the City of Concordia was called to order at 5:00 P.M. with Mayor Michael Brown presiding. The Aldermen present were Kaleb Nierman, Beth Kruse, and Mary Beth Scherer. Alderman Wayne Lindemann was absent.

Also in attendance were Kathleen Powers of the Concordian, Jim Mills, Emergency Management Director, Rosalind Richter, City Clerk and Dale Klussman, City Administrator.

Mayor Brown requested a roll call to establish a quorum of the Board:

Alderman Nierman:	Present
Alderman Kruse:	Present
Alderman Lindemann:	Absent
Alderman Scherer:	Present

Mayor Brown declared a quorum present and led the room in the Pledge of Allegiance.

The Minutes of the November 1, 2021 regular meeting of the Board of Aldermen was presented for discussion. There being no discussion concerning the proposed Minutes of the November 1, 2021 meeting, Alderman Kruse made the motion to accept the Minutes of the November 1, 2021 Board of Aldermen regular meeting as presented. Alderman Scherer seconded this motion. Mayor Brown requested votes recorded by the Yeas and Nays, with 3 Aldermen voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion duly passed and declared the Minutes of the November, 2021 regular meeting **accepted and approved**.

The Claims Register was reviewed for consideration of payment authorization. City Administrator Klussman explained that the Claims Register included a

payment to Central Communications for testing of signal strength of the SCADA antenna at the Water Treatment Facility. This invoice, totaling \$303.25 was billed to Operational Equipment of the Water Department, as it was required in the performance of Water production.

The Administrator also explained that the Invoice for Vander Haags on the Visa bill was for a Transmission kit for the 1978 Oil Truck. Finally, the Administrator pointed out the GWORKS Invoice for \$9,971.22 which is the Annual License Fee/Subscription for FrontDesk and the Web Builder.

With no further discussion, Alderman Nierman made the motion to introduce Resolution No. 2021-R-31, authorizing payment of the bills consolidated by fund as shown on the Claims Register Report.

Alderman Kruse seconded this motion.

Administrator Klussman was recognized during discussion of the motion. The Administrator had additional the following invoices and requested authorization to pay them and assign them to the proper departmental line item, as follows:

Barton Hall & Schneiders	Legal Services	\$ 810.00	01-105-5501
		<u>\$ 480.00</u>	01-205-5501
		\$1,290.00	
Brenntag	Chlorine Gas	\$3,586.18	02-801-5402
D&F Services	Carbon	\$ 495.40	02-801-5402

Alderman Nierman amended the motion, and Alderman Kruse amended her second to introduce Resolution 2021-R-31, **A RESOLUTION OF THE CITY OF CONCORDIA, MISSOURI AUTHORIZING PAYMENT OF BILLS PRESENTED ON NOVEMBER 15, 2021, AND ADDING AUTHORIZATION TO PAY THE NEW INVOICES AS PRESENTED, IN THE AMOUNT OF \$5,371.58.**

With no further discussion concerning the question, Mayor Brown requested votes recorded by the Ayes and Nays, with 3 Alderpersons voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown requested a roll call on Resolution 2021-R-31, the votes recorded as follows:

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Absent
Alderman Scherer:	Yea

Mayor Brown declared the motion adopting Resolution 2021-R-31 and authorizing additional payments in the amount of \$5,371.58 duly passed 4/0.

Under **Business From the Audience**, Mayor Brown recognized City Emergency Management Director Jim Mills to update the COVID numbers. Jim stated that there were 6 active cases in the City of Concordia. The Lafayette County positivity rate is currently at 11.73.

There was no Old Business brought before the Board of Aldermen for consideration.

The first item under New Business before the Board of Aldermen was a presentation by Administrator Klussman concerning the replacement of the Ricoh MPC 2504 copier, as the lease on this copier expired in October. The City must also consider replacement of the Lexmark MS 610de printer used in the production of water bills, checks and documents as required by the City Treasurer and the Receipts Management desk.

The Administrator has obtained pricing from three companies that have previously serviced or has requested contact when the replacement is required.

The first price was submitted by TOSHIBA Business Solutions. This quote was for a 50 ppm multi-functional machine which would replace both the Ricoh and the Lexmark units.

The second quote was submitted by Sumner One. This quote was for a Canon 40 ppm copier and a Kyocera 57 ppm printer.

The final quote was submitted by GFI Digital. This quote was for a Sharp MX-3071 copier (30 ppm) and a Sharp MX-B55P printer (55 ppm).

All companies presented quotes for leasing the equipment and for outright purchase of the equipment. If the City was to purchase the equipment, all

companies also submitted a price for a Service Maintenance Plan, inclusive of toner.

The cost for outright purchase of the equipment is as follows:

Toshiba Studion5015DE	\$8,135.37
Canon DX C5840/Kyocera P3155dn	\$8,447.00
Sharp MX-3071/Sharp MX-B557P	\$5,807.01

When adding the Service Contract for a 5-year period, the cost becomes:

Toshiba Studion5015DE	\$11,015.55
Canon DX C5840/Kyocera P3155dn	\$13,030.70
Sharp MX-3071/Sharp MX-B557P	\$12,653.01

The recommendation presented for Board of Aldermen consideration was to purchase the Sharp MX-3071 Copier and MX-B557P Printer from GFI Digital for the price of \$5,807.01 with no service contract. The annual savings can be applied to a quicker replacement schedule for this equipment.

Alderman Kruse made the motion to introduce Bill No. 2021-52 by title only for the first reading. Alderman Scherer seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE OF THE BOARD OF ALDERMEN OF CONCORDIA, MISSOURI, AUTHORIZING THE PURCHASE OF A SHARP MX-3071 COPIER AND A SHARP MX-B557P PRINTER FOR THE OFFICES OF ADMINISTRATION AT CONCORDIA CITY HALL

Alderman Kruse made the motion to read Bill No. 2021-50 by title only for the second reading. Alderman Scherer seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 voting Nay. Mayor Brown declared the motion passed and read:

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF CONCORDIA, MISSOURI,
AUTHORIZING THE PURCHASE OF A SHARP MX-3071 COPIER AND A SHARP
MX-B557P PRINTER FOR THE OFFICES OF ADMINISTRATION AT CONCORDIA
CITY HALL**

Alderman Kruse made the motion to request a Roll Call vote on Bill 2021-49, with the City Clerk recording the vote. Alderman Scherer seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 voting Nay. Mayor Brown declared the motion passed and requested City Clerk Richter to conduct and record the Roll Call vote:

Alderman Nierman:	<u>Yea</u>
Alderman Kruse:	<u>Yea</u>
Alderman Lindemann:	<u>Absent</u>
Alderman Scherer:	<u>Yea</u>

The results of the roll call vote being 3 in the affirmative and 0 Nays, Mayor Brown declared Bill 2021-52 duly passed as an Ordinance of the City of Concordia and assigned the Ordinance Number 1627.

Mayor Brown recognized Administrator for discussion of the demolition of the former Water Treatment Facility.

Klussman stated that he has found one company that has given him a quote for the demolition of the facility. The Company, Earthwork Excavation & Associates has submitted a proposal in the amount of \$55,000.00

Alderman Nierman stated that he would like to see more proposals for this project. Board members questioned the timing of preparing a Request for Proposal. Administrator Klussman will attempt to have responses by the end of December.

Alderman Nierman made the motion to authorize solicitation of proposals for the demolition of the former Water Treatment Plant, with the expectation that we can award successful proposal at the January 3, 2022 meeting.

Alderman Kruse seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3

voting in the affirmative and 0 voting Nay. Mayor Brown declared the motion passed.

The next item was discussion concerning placement of the siren that the City has authorized as a replacement for the one located on SW 2nd Street, in the Good Shepherd Care Community vicinity. The siren has unexpectedly arrived at L&B Electronics, and now they are wanting the City to determine location of the siren for installation.

Originally, it was thought that the natural place to locate this siren would be on the property where the Standpipe is located, however, we must consider potential replacement of the standpipe with a water tower, meaning this lot would become a construction zone.

Further consideration has been given to locating the siren in the area of the Lions' baseball field. It is the hope that locating the siren in this area will provide coverage to the Rhineland Acre development, additional coverage to the St. Paul High School campus and still cover the area that is affected by the loss of the old siren in the Good Shepherd Care Community area.

Administrator Klussman recommended that he work with Jim Williams to determine the effectiveness of installation of the siren at various locations and report back to the Board with a location as recommended by Mr. Williams.

The final topic of New Business was a status report on implementation of FrontDesk, primarily focusing on how we wanted to handle ACH payments. Currently, there are over 300 customers that utilize direct payment from their bank accounts through the ACH option.

The ACH option will no longer be available once customers are placed on the active, public user status. The customer will be able to set up automatic payments through E-checks, with the City picking up the associated verification fees (by Board of Aldermen action at previous meeting).

It is the opinion of the Administrative staff that we should make this conversion for the ACH people. This would mean staff would enter these customers as public users, granting them the ability to utilize the features of FrontDesk.

This instant conversion will eliminate the mailings attempting to have them move to FrontDesk on their own.

Dale reminded the Board that the City will need to raise the subscription for the number of Public Users if the automatic conversion is completed because we are currently subscribed at the 300 Public User level.

The Aldermen agreed that they want to move forward with converting people to FrontDesk usage, utilizing the City website and Facebook page. They also agree that we should move forward with converting the ACH customers as soon as possible.

Administrator Klussman reported that St. Paul High School has received the Picnic License for alcohol sales from the State of Missouri for their Christkindlemarkt Event, and per our City Code, the Board would have to authorize issuance of a "temporary" license with the specific dates of the events and the specified times.

Alderman Scherer made the motion to issue a "temporary liquor license" pursuant to Section 600.030 (B) of the Concordia City Code to St. Paul Lutheran High School for the Christkindlemarkt on December 10 (from 4:00 PM to 9:00 PM) and December 11, 2021 (from 11:00 AM to 9:00 PM).

Alderman Kruse seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 voting Nay. Mayor Brown declared the motion passed.

The Administrator stated that St. Paul Lutheran High School was also requesting permission to close SE 3rd Street, east of the intersection with S. Orange.

Alderman Nierman made the motion grant permission to St. Paul Lutheran High School for the closure of the portion of SE 3rd Street east of Orange St, on December 10 and December 11, 2021 as required for their Christkindlemarkt event.

Alderman Kruse seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3

voting in the affirmative and 0 voting Nay. Mayor Brown declared the motion passed.

Mayor Brown reported that the Veterans' Day festivities had been very successful on November 12, as the Committee decided to change the venue to the Concordia Community Center Auditorium.

Mayor Brown reported that there was a Park Board meeting tentatively scheduled for November 30, 2021 in Room 202, beginning at 5:00. Crockett Engineering will be present to begin planning on the Capital Improvements for Concordia Park.

Mayor Brown has been requested to appear at St. Paul's Lutheran Church Men's Club meeting on November 16.

The Mayor also discussed the passage of the recent infrastructure bill, signed into legislation by President Biden. During the initial structuring of the bill, Representative Emmanuel Cleaver reached out to his constituent requesting potential infrastructure improvements that they are considering.

Concordia submitted the potential construction of an elevated water tower, replacing the existing standpipe. This project is necessary to provide overhead storage that would be adequate for future sales to the Consolidated Public Water #2 District and, of equal importance to meet the fire flows required for the City.

In Aldermanic Reports, Alderman Scherer reported that the Main Street Christmas event will be taking place on November 20, 2021 beginning at 5:30 PM at Central Park.

Among the many activities planned for the event are crafts, cookies, costumed volunteers for photos, Mr. and Mrs. Santa Claus, Christmas Trivia, and other forms of holiday entertainment.

Alderman Kruse had nothing to report.

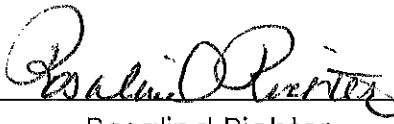
Alderman Nierman had nothing to report.

There being no further business or announcements, Mayor Brown requested a motion to adjourn.

Alderman Nierman made the motion to adjourn. Alderman Kruse seconded the motion. With no further discussion, Mayor Brown requested votes recorded by the Yeas and Nays, with ⁸_{pn} Alderpersons voting in the affirmative and ⁰_{RR} Aldermen voting Nay.

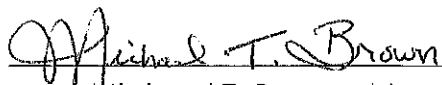
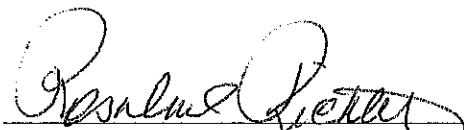
Mayor Brown declared the motion of adjournment passed. Meeting adjourned.
Time Noted: 6:39 pm, November 15, 2021.

Respectfully Submitted



Rosalind Richter
City Clerk

Approved this 6th day of December 2021.


Michael T, Brown, Mayor
Rosalind Richter, City Clerk