

MINUTES

City of Concordia Board of Alderpersons Regular Meeting

Location: Concordia Community Center, Room 202
802 S. Gordon Street
Date: Monday November 7, 2022
Time: 5:30 P.M.

The November 7, 2022, regular meeting of the Board of Aldermen of the City of Concordia was called to order at 5:30 P.M. with Mayor Michael Brown presiding. The Aldermen present were Wayne Lindemann, Alderman Beth Kruse, Alderman Nierman

Also in attendance were Roberta Christenson, The Concordian, Dale Klussman, City Administrator, Rosalind Richter, City Clerk, Joe Boynton, Concordia Water Department Superintendent

Mayor Brown requested a roll call to establish a quorum of the Board:

Alderman Nierman: **Present**
Alderman Kruse: **Present**
Alderman Lindemann: **Present**
Alderman Scherer: **Absent**

Mayor Brown declared a quorum present and led the room in the Pledge of Allegiance.

The Minutes of the October 17, 2022, regular meeting of the Board of Aldermen was presented for discussion. Alderman Lindemann made the motion to accept the Minutes of October 17, 2022. Alderman Kruse seconded this motion. Mayor Brown requested votes recorded by the Yeas and Nays, with 3 Aldermen voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion duly passed with the minutes of the October 17, 2022, regular meeting accepted **and approved**.

The proposed budget amendments were reviewed and discussed. Administrator Dale Klussman presented Bill 2022-42 for Board consideration as a proposed Ordinance amending the FY 2022-2023 budget, approving Expenditures Budgets, and adjusting Revenue Budgets as required. One of the amendments pertain to the Missouri Police Chief Association training and membership Chief Mapes will be attending next week.

Alderman Nierman made a motion to introduce Bill No. 2022-42 by title only for the first reading. Alderman Lindemann seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays,

with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE TO AMEND CERTAIN FUNDS OF THE CITY OF CONCORDIA FOR THE FISCAL YEAR 2022-23 BUDGET AND APPROVE EXPENDITURE BUDGETS AND ADJUST REVENUE BUDGETS FOR THESE FUNDS AS REQUIRED.

Alderman Nierman made a motion to accept Bill No. 2022-42 by title only for the second reading. Alderman Kruse seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE TO AMEND CERTAIN FUNDS OF THE CITY OF CONCORDIA FOR THE FISCAL YEAR 2022-23 BUDGET AND APPROVE EXPENDITURE BUDGETS AND ADJUST REVENUE BUDGETS FOR THESE FUNDS AS REQUIRED.

Alderman Nierman made the motion to request a Roll Call vote on Bill 2022-42, with the City Clerk recording the vote. Alderman Lindemann seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and requested City Clerk Richter to conduct and record the Roll Call vote:

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Yea
Alderman Scherer:	Absent

The results of the roll call vote being 3 in the affirmative and 0 Alderman voting Nay, Mayor Brown declared Bill 2022-42 duly passed as an Ordinance of the City of Concordia and assigned the Ordinance Number 1671.

The Claims Register dated November 4, 2022, was reviewed for consideration of payment authorization. Administrator Dale Klussman discussed G-Works software, was inclusive of the public user charge we have annually. The Kansas Salt bill is for the salt/sand mixed loads receive to prepare for winter. Alderman Lindemann inquired about the expense listed for the F-150 Truck, it was explained this is on a different F-150 the City owns, not the one that will be auctioned off.

Alderman Nierman made the motion to introduce Resolution No. 2022-R-32, authorizing payment of the bills consolidated by fund as shown on the Claims Register Report with the exception of KN Photos expense.

Alderman Kruse seconded this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 3 Alderpersons voting in the affirmative, 0 Aldermen voting Nay. Mayor Brown requested a roll call on Resolution 2022-R-32, the votes recorded as follows:

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Yea
Alderman Scherer:	Absent

Mayor Brown declared the motion passed adopting Resolution 2022-R-32 duly passed 3/0.

Alderman Kruse made the motion to pay KNPhotos in the amount of \$62.00. Alderman Lindemann seconded this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 2 Alderpersons and 1 Mayor voting in the affirmative, 0 Aldermen voting Nay. Mayor Brown requested a roll call on Resolution 2022-R-32, the votes recorded as follows:

Alderman Nierman:	Abstained
Alderman Kruse:	Yea
Alderman Lindemann:	Yea
Alderman Scherer:	Absent
Mayor Brown:	Yea

Mayor Brown declared the motion passed approving the KNPhotos expense, 3/0.

No Business from the Audience,

Under **Old Business**, Mayor and City Clerk will meeting at State Bank, to sign documents pertaining to the lease purchase of the T76 T4 Bobcat Compact Track Loader. A wire transfer will be done by the bank to the vendor, as well as Gilmore & Bell in the amount of \$2,010.00 for fees.

Alderman Nierman made a motion to authorize payment to Gilmore and Bell.

Alderman Lindemann seconded the motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 3 Alderpersons voting in the affirmative, 0 Aldermen voting Nay. Mayor Brown requested a roll call on authorizing payment to Gilmore and Bell, the votes recorded as follows:

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Yea
Alderman Scherer:	Absent

Mayor Brown declared the motion passed authorizing payment to Gilmore and Bell duly passed 3/0.

Alderman Kruse made a motion to introduce Bill No. 2022-43 by title only for the first reading. Alderman Lindemann seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

ORDINANCE AUTHORIZING THE CITY OF CONCORDIA, MISSOURI TO ENTER INTO A LEASE PURCHASE TRANSACTION, THE PROCEEDS OF WHICH WILL BE USED TO PAY THE COSTS OF ACQUIRING AND INSTALLING CERTAIN EQUIPMENT, INCLUDING T76 T4 BOBCAT COMPACT TRACK LOADER AND RELATED UPFITS, AND TO APPROVE THE EXECUTION OF CERTAIN DOCUMENTS IN CONNECTION THEREWITH.

Alderman Kruse made a motion to accept Bill No. 2022-43 by title only for the second reading. Alderman Nierman seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

ORDINANCE AUTHORIZING THE CITY OF CONCORDIA, MISSOURI TO ENTER INTO A LEASE PURCHASE TRANSACTION, THE PROCEEDS OF WHICH WILL BE USED TO PAY THE COSTS OF ACQUIRING AND INSTALLING CERTAIN EQUIPMENT, INCLUDING T76 T4 BOBCAT COMPACT TRACK LOADER AND RELATED UPFITS, AND TO APPROVE THE EXECUTION OF CERTAIN DOCUMENTS IN CONNECTION THEREWITH.

Alderman Kruse made the motion to request a Roll Call vote on Bill 2022-43, with the City Clerk recording the vote. Alderman Nierman seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the

Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and requested City Clerk Richter to conduct and record the Roll Call vote:

Alderman Nierman: **Yea**
Alderman Kruse: **Yea**
Alderman Lindemann: **Yea**
Alderman Scherer: **Absent**

The results of the roll call vote being 3 in the affirmative and 0 Alderman voting Nay, Mayor Brown declared Bill 2022-43 duly passed as an Ordinance of the City of Concordia and assigned the Ordinance Number 1672.

Next Under Old Business, the board reviewed sections 387.010 through 387.320 governing use of ATV's, UTV's, Recreational Off-Highway Vehicles and Low Speed Vehicles. As stated in previous meetings, the permission to utilize any of the vehicles listed above is set for in the ordinance and does not approve of traveling after hours stated in the code book, unless it meets the exemption as follows:

Operator of an all-terrain vehicle, UTV's, Recreational Off-Highway Vehicles and Low Speed Vehicles (Golf Carts) operating under the special permits issued by the City of Concordia shall operate such vehicle between the official sunrise and sunset on the day of operation. The operator may, at the time of application, request an exemption to operate his/her vehicle past these hours and the City Clerk may grant the exemption by presenting to the Board of Alderman based on the following criteria:

- a. The vehicle is the applicant's primary vehicle.
- b. The vehicle is used as part of the applicant's business.
- c. This vehicle is used by the applicant for the purpose of snow removal from his/her own driveway
- d. Other information pertinent to the sustainability of a person's health and welfare.

Golf cart is not given the exemption for removal of snow.

Otherwise, no other permission will be given at this time.

Under **New Business**, Administrator Klussman discussed with the board the need to sell a few items no longer in service, as new equipment has been purchased.

Alderman Nierman made a motion to introduce Bill No. 2022-44 by title only for the first reading. Alderman Kruse seconded this motion. There being no

discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE OF THE CITY OF CONCORDIA MISSOURI AUTHORIZING THE MAYOR TO EXECUTE THE "INTERNET AUCTION AGREEMENT" WITH PURPLE WAVE AUCTION FOR SALE OF THE CITY OF CONCORDIA'S GALLION ROLLER AND 1991 FORD F-250 PICKUP TRUCK THROUGH USE OF INTERNET SALES.

Alderman Nierman made a motion to accept Bill No. 2022-44 by title only for the second reading. Alderman Lindemann seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE OF THE CITY OF CONCORDIA MISSOURI AUTHORIZING THE MAYOR TO EXECUTE THE "INTERNET AUCTION AGREEMENT" WITH PURPLE WAVE AUCTION FOR SALE OF THE CITY OF CONCORDIA'S GALLION ROLLER AND 1991 FORD F-250 PICKUP TRUCK THROUGH USE OF INTERNET SALES.

Alderman Nierman made the motion to request a Roll Call vote on Bill 2022-44, with the City Clerk recording the vote. Alderman Kruse seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 3 voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion passed and requested City Clerk Richter to conduct and record the Roll Call vote:

Alderman Nierman:	Yea
Alderman Kruse:	Yea
Alderman Lindemann:	Yea
Alderman Scherer:	Absent

The results of the roll call vote being 3 in the affirmative and 0 Alderman voting Nay, Mayor Brown declared Bill 2022-44 duly passed as an Ordinance of the City of Concordia and assigned the Ordinance Number 1673.

Administrator Klussman received an offer to purchase the city's Brush Mower, a piece of equipment that is no longer in service. Klussman had called two places to see what the price would be if the equipment was traded in, each of them was under or right at \$1,000.00. Steve Knight is offering \$1,500.00. Klussman asked if the board wanted to authorize the sale to Steve Knight or add to the list of items to be sold by auction.

Alderman Lindemann made a motion to accept the bid by Steve Knight for \$1,500.00. Alderman Kruse seconded this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 3 Alderpersons voting in the affirmative, 0 Aldermen voting Nay.

Mayor Brown declared the motion passed authorizing to sell the Brush Mower to Steve Knight duly passed 3/0.

Joe Boynton, Water Superintendent, was present to discuss the leak at the pump station, as the injection quill had been not working properly dropping fluid a chemical into the lake, which is harmless to human and animals. A new quill to replace has been ordered. In the meantime, a bucket has been placed to capture any fluid going into the lake.

Alderman Nierman asked if the water being low is this a concern for the city. Administrator Klussman, as well as Joe Boynton, and Mayor Brown, all mentioned it has been lower than it is and there is no concern at this time.

Administrator Klussman requested authorization to move forward with the "Notice to Bidders" presented before them for the Concordia Park Electrical Improvements. Also, would like to include on the dodge report. Alderman Lindemann asked if the City should order the light, it was advised by Administrator the lights purchase will be included in the bid.

Alderman Kruse made a motion to approve authorizing to move forward with the Notice to bidders for the Concordia Park Electrical Improvements. Alderman Lindemann seconded this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 3 Alderpersons voting in the affirmative, 0 Aldermen voting Nay.

Mayor Brown declared the motion passed accepting the "Notice to Bidders" for the Concordia Park Electrical Improvements.

Klussman also disclosed a packet will be ready soon on the ditch work for the Concordia Park improvements. And would like permission to include that on the dodge Report.

Alderman Nierman made a motion authorization to put out bid for the ditch work to be done for Concordia Park Improvements and list on the dodge report as well.

Alderman Kruse seconded this motion.

With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 3 Alderpersons voting in the affirmative, 0 Aldermen voting Nay.

Mayor Brown declared the motion authorizing to put out for bid on the ditch work to be done for Concordia Park Improvements duly passed 3/0.

Administrator Klussman went over the events that took place last Friday and into the weekend. The city had been called out to a residence on Sandia. Resident was advised there was no leak on the city side and advised to see if there was a leak or something else, they would have to contact a plumber of their own.

A leak did occur near the area and has been fixed during the same time this happened. The water was shut off around the as well but had been turned back on.

Due to the circumstances that happened over the weekend of October 20-23 2022 shut off's, it is in the best interest of the city to mention the requirements for reestablishing the customers service after disconnection.

Alderman Lindemann made a motion to add statement of hours and reestablishing the services and have added to the city website, as well as social media.

Alderman Kruse seconded the motion.

Mayor Brown declared the motion authorizing City Clerk to add to the website, and social media the notice of services disconnection duly passed 3/0.

Discussion of the City's consideration to annex a portion of St. Louis Road fronting the City Yard Waste Site. Klussman also advised the recycling bin has been placed there as well.

Klussman advised there was a meeting with Brooke Wilkens of the Concordia Chamber of Commerce, Jody Bergman, and Mayor Brown to discuss potential agreement with Chamber to fill their executive director position.

Presented to the board was Concordia Main Street Inc, letter requesting to use the Central park for the Annual Concordia Main Street Christmas and Lighting of the Mayor's Christmas tree, on Saturday, November 19, 2022.

Alderman Kruse made a motion to approve the request by Concordia Main Street to use Central Park for the annual Concordia Main Street Christmas and Lighting of the Mayor's Christmas tree.

Alderman Lindemann seconded the motion.

Mayor Brown declared the motion authorizing Concordia Main Street Inc, to use Central Park for the annual Concordia Main Street Christmas and Lighting of the Mayor's Christmas Tree duly passed 3/0.

Alderman Nierman left board meeting at 6:58 P.M.

Under Mayor's Report the new engineer met with him and Dale over the concerns around Concordia, such as South Side Park and the four-way stop. The engineer sent an email to the Mayor and Dale stating he was authorized the purchase of a new post and reflective stop sign at the four-way.

A few dates to remember:

November 11 – The choir will be signing for the Veterans Celebration.

November 8 – Election

November 19 – Mayor's Christmas tree lighting

November 22 – Public Hearing for the Comprehensive Plan

November 29 – Project Connect

Alderman Lindemann had nothing to report.

Alderman Kruse discussed the water leak and how it was mentioned it was the City that advised resident to have a plumber come out. Administrator Klussman stated the water department went to the meter after receiving a call there was more usage than normal and continuously going up. Once it is determined there is no leak found on the city side, it is up to the customer to either obtain a plumber or make sure other steps are taken to prevent by excessive usage of water. Such as toilets running, watering the grass, a faucet left on. The city cannot go beyond the city side, from meter to home. Their plumber did have to get apart from the City as he thought maybe that could be the issue of having a small leak.

Klussman mentioned the water rate analysis, requesting a meeting November 17, 2022 @ 5:30 PM to discuss the rates and what came out of the analysis.

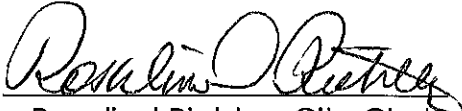
City Clerk mentioned the business license information will be looked at the November 17, 2022 special work session as well.

Mayor requested motion to adjourn. Alderman Lindemann made a motion to adjourn. Alderman Kruse seconded this motion.

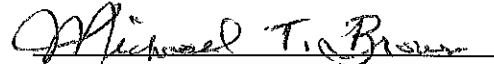
With no further discussion, Mayor Brown requested votes recorded by the Ayes and Nays, with 2 Alderpersons voting in the affirmative, and 0 Aldermen voting Nay.

Meeting Adjourned.
Time noted: 7:19 P.M.

Respectfully Submitted


Rosalind Richter, City Clerk

Approved this 21st day of November 2022


Michael T. Brown, Mayor


Rosalind Richter, City Clerk