

MINUTES

Location: City of Concordia Board of Alderpersons Regular Meeting
Concordia Community Center, Room 202
802 S. Gordon Street
Date: Tuesday, September 7, 2021
Time: 4:30 P.M.

The September 7, 2021 regular meeting of the Board of Aldermen of the City of Concordia was called to order at 4:30 with Mayor Michael Brown presiding. The Aldermen present were Kaleb Nierman, Beth Kruse, Wayne Lindemann and Mary Beth Scherer.

Also in attendance were Kathleen Powers of the Concordian,, Jim Mills, Emergency Management Director for the City, Carol Mueller, Assistant Clerk and Dale Klussman, City Administrator.

Mayor Brown requested a roll call to establish a quorum of the Board:

Alderman Nierman:	Present
Alderman Kruse:	Present
Alderman Lindemann:	Present
Alderman Scherer:	Present

Mayor Brown declared a quorum present and led the room in the Pledge of Allegiance.

Mayor Brown recognized that Assistant Clerk Mueller was present to take the Minutes of this meeting.

The Minutes of the August 16, 2021 regular meeting of the Board of Aldermen were presented for discussion. There being no discussion, Alderman Kruse made the motion to accept the Minutes of the August 16, 2021 Board of Aldermen meeting as presented. Alderman Lindemann seconded this motion. Mayor Brown requested votes recorded by the Yeas and Nays, with 4 Aldermen voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion duly passed and the Minutes of the August 16, 2021 meeting approved.

The Minutes of the August 23, 2021 special meeting of the Board of Aldermen were presented for discussion. Alderman Lindemann requested clarification concerning the discussion of Jan Mills's decreasing availability cited on page two. Mayor Brown explained that there had been a brief question of the Administrator concerning Jan's time and that the Administrator had stated that we were approaching a time when Jan would not be as available to work, as she has retired and is performing her work to help the City through the process of hiring a new Clerk.

With no further discussion, Alderman Nierman made the motion to accept the Minutes of the August 23, 2021 Board of Aldermen Special meeting as presented. Alderman Scherer seconded this motion. Mayor Brown requested votes recorded by the Yeas and Nays, with 4 Aldermen voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown declared the motion duly passed and the Minutes of the August 23, 2021 special meeting approved.

The Aldermen reviewed the proposed amendments to the FY 2020-2021 Budget. Administrator Klussman specifically cited the following amendments:

01-105-4353 in the amount of \$5,274.00 recognizing payment received for curb at 1004 S. Gordon St.

01-105-5206 in the amount of \$7,370.00 reflecting payment to G Works for “Frontdesk” and Website Builder uploads.

01-301-5203 in the amount of \$18,808.00 reflecting payment for work performed on the City-owned Backhoe.

Alderman Lindemann requested an explanation as to what LAGERS was. The Administrator explained that LAGERS was the Local Government Employees Retirement System, through which, we cover our employees’ retirement program.

There being no further questions, Alderman Nierman made the motion to introduce Bill No. 2021-42 by title only for the first reading. Alderman Kruse seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 4 voting in the affirmative and 0 voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE TO AMEND CERTAIN FUNDS OF THE CITY OF CONCORDIA FOR THE FISCAL YEAR 2020-2021 BUDGET AND APPROVE EXPENDITURE BUDGETS AND ADJUST REVENUE BUDGETS FOR THESE FUNDS AS REQUIRED.

Alderman Nierman made the motion to read Bill No. 2021-42 by title only for the first reading. Alderman Lindemann seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 4 voting in the affirmative and 0 voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE TO AMEND CERTAIN FUNDS OF THE CITY OF CONCORDIA FOR THE FISCAL YEAR 2020-2021 BUDGET AND APPROVE EXPENDITURE BUDGETS AND ADJUST REVENUE BUDGETS FOR THESE FUNDS AS REQUIRED.

Alderman Nierman made the motion to request a Roll Call vote on Bill 2021-42, with the Acting Clerk recording the vote. Alderman Scherer seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 4

voting in the affirmative and 0 voting Nay. Mayor Brown declared the motion passed and request Clerk Mueller to conduct and record the Roll Call vote:

Alderman Nierman:	<u>Yea</u>
Alderman Kruse:	<u>Yea</u>
Alderman Lindemann:	<u>Yea</u>
Alderman Scherer:	<u>Yea</u>

The results of the roll call vote being 4 in the affirmative and 0 Nays, Mayor Brown declared Bill 2021-42 duly passed as an Ordinance of the City of Concordia and assigned the Ordinance Number 1617.

The Claims Register was reviewed for consideration. City Administrator Klussman stated that the \$3,470.87 invoice recorded from Commercial Concepts and Furnishings (on Page 2) was for the Council Chambers furnishings. The \$195.00 invoice from Frerking Tractor Repair (Page 3) was for installation of new belts and other maintenance parts for the Water Plant Generator. There was a significant savings in purchasing the Parts from Cummins and having Mr. Frerking install them compared to having Cummins do the installation. The Lafayette County Clerk invoice (Page 3), in the amount of \$2,166.50 was for the August 3, 2021 election at which the question of the increase in property tax (\$0.35 per \$100.00 of assessed valuation) was presented to the voters of the City. Finally, the Meyer Motors invoice (Page 3) in the amount of \$271.38 was for replacement of a right rear window of the Chief's vehicle, which was damaged by City personnel when weed eating.

Alderman Lindeman made the motion to adopt Resolution No. 2021-R-23, A RESOLUTION OF THE CITY OF CONCORDIA, MISSOURI AUTHORIZING PAYMENT OF BILLS PRESENTED ON SEPTEMBER 7, 2021.

Alderman Nierman seconded this motion.

Alderman Scherer asked if she should abstain from voting on payment of bills, as she had served as an election official at the August 3, 2021 Election. As she was paid by Lafayette County for her work as an election official, and the invoice from the County was a reimbursement for costs associated to the August 3, 2021 election, it was the opinion of Mayor Brown, in consultation with Administrator Klussman, that it was not necessary for Alderman Scherer to abstain from voting on approval of this resolution.

Mayor Brown requested votes recorded by the Ayes and Nays, with 4 Alderpersons voting in the affirmative and 0 Aldermen voting Nay. Mayor Brown requested a roll call on Resolution 2021-R-23, the votes recorded as follows:

Alderman Nierman:	<u>Yea</u>
Alderman Kruse:	<u>Yea</u>
Alderman Lindemann:	<u>Yea</u>
Alderman Scherer:	<u>Yea</u>

Mayor Brown declared Resolution 2021-R-23 passed 4/0.

Under “Business from the Audience” Emergency Management Director Jim Mills reported on the current numbers provided to him from Lafayette County concerning the COVID pandemic. The County is reporting 6 active cases in the City of Concordia and 1 active case in the county. The County is reporting a positivity rate of 9.4. Director Mills stated that earlier today, Western Missouri Medical bed were full.

Director Mills has arranged that the County Health Department will notify him when they have cleared people. The main reason for this additional notification is to avoid any misunderstandings of whether people should be intermingling in public during the fair or not.

Director Mills tracks active cases using the original 14-day schedule, while the County has reduced that to a 10-day recovery window.

Alderman Nierman asked why Director Mills was tracking active cases, as the City has no enforcing power unless working on behalf of the County. Director Mills stated that he was tracking the active cases for precautionary, advanced warnings of Fire, EMS and City personnel, should they be required to make contact with active cases during the recovery period.

There was no Old Business of the Board of Aldermen from Previous Meetings.

The first action under New Business of the Board of Aldermen was consideration of a request from Lena Heimsoth to conduct business from her newly acquired facility at 500 S. Main St during the Concordia Fall Festival, even though she is not ready to obtain a City Business License.

Administrator Klussman stated that Lena is not yet ready to open the Concordia location as a separate entity, however she does own a business in Kansas City.

The Concordia City Code clearly states that a Business License is required to conduct business in Concordia. However, Lena could be eligible for a daily or annual “Solicitors’ License”, operating as a “transient vendor” pursuant to Section 615 of the City Code, at a temporary location in Concordia.

Alderman Scherer was concerned that the location was currently under construction and inquired if this could be a liability to the City of Concordia if they grant this license.

Under Chapter 615 of the City Code, there are no requirements to request proof of liability. The owner of the facility will assume liability for their premises.

There being no further questions, Alderman Nierman made the motion to introduce Bill No. 2021-43 by title only for the first reading. Alderman Kruse seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 4 voting in the affirmative and 0 voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE GRANTING LENA HEIMSOTH AN ANNUAL SOLICITOR'S PERMIT FOR RETAIL SALES AS A RESIDENT OF THE CITY OF CONCORDIA, FOR THE FEE OF \$25.00.

Alderman Nierman made the motion to read Bill No. 2021-43 by title only for the first reading. Alderman Lindemann seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 4 voting in the affirmative and 0 voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE GRANTING LENA HEIMSOTH AN ANNUAL SOLICITOR'S PERMIT FOR RETAIL SALES AS A RESIDENT OF THE CITY OF CONCORDIA, FOR THE FEE OF \$25.00.

Alderman Nierman made the motion to request a Roll Call vote on Bill 2021-43, with the Acting Clerk recording the vote. Alderman Kruse seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 4 voting in the affirmative and 0 voting Nay. Mayor Brown declared the motion passed and request Clerk Mueller to conduct and record the Roll Call vote:

Alderman Nierman:	<u>Yea</u>
Alderman Kruse:	<u>Yea</u>
Alderman Lindemann:	<u>Yea</u>
Alderman Scherer:	<u>Yea</u>

The results of the roll call vote being 4 in the affirmative and 0 Nays, Mayor Brown declared Bill 2021-43 duly passed as an Ordinance of the City of Concordia and assigned the Ordinance Number 1618.

The Board of Aldermen then reviewed a schedule for obtaining the Park Certificates of Participation (Lease)-Series 2021, as prepared by Joey McLiney. The City could potentially close on the Bonds as early as October 26th and no later than November 3, 2021.

Alderman Scherer asked if we would need to hold Special meetings to follow the proposed schedule. It currently does not look like we will have to hold special meetings as we can address the Notice of Sale at our September 20, 2021 meeting and either authorize the Bond sale or select the underwriter at our October 4, 2021 meeting.

A time for the Mayor to execute closure will need to be determined.

The Board of Aldermen then discussed Revenue Replacement from the America Rescue Plan Act (ARPA) for the lost revenues suffered between January 1, 2020 and December 31, 2020.

The Administrator has provided calculations which he has prepared and presented at an earlier Board of Alderman meeting, suggesting that the City could account for shortfalls totaling \$61,607.02.

However, when utilizing the ARPA Revenue Replacement Calculator, as provided on-line by GFOA, our total reduction in revenues totaled \$217,015.00.

The reasons for the difference are

1. The ARPA year is a calendar year, compared to the Administrator's comparison of Fiscal Years ending September 30.
2. The ARPA formula allows for a 4.1% growth rate or higher (if established over a three-year period). His original presentation had no growth rate included.
3. As the City moved collection of Property Taxes to Lafayette County, and had not received a check for the 2020 Property Taxes until January, 2021, the Property Taxes Received were skewed to show a \$103,000.00 reduction in revenues for this period.

For these reasons, the Administrator is recommending that we transfer \$105,000.00 from the ARPA funds received to the General Fund as Revenue Reduction Replacement from January 1, 2020 through December 31, 2020.

Alderman Nierman inquired why we would not transfer the total calculated amount of \$217,015.00. The Administrator explained that he was not comfortable collecting monies for reduction in the 2020 Property Taxes, as this was not related to the COVID pandemic, but rather a decision of the City to contract with the Lafayette County Collector for collection of these taxes.

The Administrator also needed to clarify that we have received \$238,712.33 which has been placed in Fund 31 The ARPA fund. This money is one-half of the monies that the City of Concordia will receive.

It is now up to us to determine usage of these funds through administration of approved expenditures before December 31, 2024 which include:

1. Support public health expenditures by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff; or address negative economic impacts caused by the public health emergency, including economic harm to workers, households, small businesses, impacted industries, and the public sector.
2. Replace lost public sector revenue, using recovery funds to provide government services to the extent of the reduction in revenue experienced due to the pandemic
3. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical sectors.
4. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Upon conclusion of this clarification, Alderman Nierman made the motion to introduce Bill No. 2021-44 by title only for the first reading. Alderman Kruse seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 4 voting in the affirmative and 0 voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE SETTING THE REIMBURSEMENT FOR REPLACEMENT OF REVENUES LOST DURING 2020 DUE TO THE CORONAVIRUS PANDEMIC.

Alderman Nierman made the motion to read Bill No. 2021-44 by title only for the second reading. Alderman Lindemann seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 4 voting in the affirmative and 0 voting Nay. Mayor Brown declared the motion passed and read:

AN ORDINANCE SETTING THE REIMBURSEMENT FOR REPLACEMENT OF REVENUES LOST DURING 2020 DUE TO THE CORONAVIRUS PANDEMIC.

Alderman Nierman made the motion to request a Roll Call vote on Bill 2021-44, with the Acting Clerk recording the vote. Alderman Kruse seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 4 voting in the affirmative and 0 voting Nay. Mayor Brown declared the motion passed and request Clerk Mueller to conduct and record the Roll Call vote:

Alderman Nierman:	<u>Yea</u>
Alderman Kruse:	<u>Yea</u>
Alderman Lindemann:	<u>Yea</u>
Alderman Scherer:	<u>Yea</u>

The results of the roll call vote being 4 in the affirmative and 0 Nays, Mayor Brown declared Bill 2021-44 duly passed as an Ordinance of the City of Concordia and assigned the Ordinance Number 1619.

Under the Administrator's Report, Klussman shared the final Revenue receipts related to Sales Tax for FY 2020-21. The General Fund Sales Tax (1%) shows ending receipts totaling \$383,806.52 representing an increase of \$26,694.52 above budgeted receipts. The ½% Sales Tax for Transportation ended with a balance of \$182,206.29—an increase of \$11,747.29 above budgeted receipts. The two 1/4% taxes related to Parks ended with a balance of \$182,320.23—an increase of \$11,861.23 over budgeted receipt.

The Administrator stated that he had not presented a proposed "Retirement Dinner" for Susan Flandermeyer" for Board consideration, because of a misunderstanding that Susan's departure was a resignation.

However, Klussman now understands that this was a retirement and, as such, it is customary to have a dinner recognizing her service to the City.

The Board compared dates for the purpose of scheduling the dinner and agree that September 21, at 5:00 P.M. at Topsy's would work for them.

Alderman Scherer made the motion authorizing a Retirement Dinner for Susan Flandermeyer be held on September 21, 2021 at Topsy's Café, beginning at 5:00 P.M. Alderman Kruse seconded this motion. There being no discussion, Mayor Brown requested votes be recorded by the Yeas and Nays, with the vote recorded 4 voting in the affirmative and 0 voting Nay. Mayor Brown declared the motion passed.

Klussman has completed initial work on the FY 2021-22 Budget. Currently, the initial proposed Budget addresses several of the prioritized items as discussed at the August 23, 2021 Work Session, including:

- Installation of siren replacing the one at the Good Shepherd Home
- Addition of a Full Time Staff member at City Hall
- Year 1 Compliance with the recently adopted Loss Prevention Manual
- Copier at City Hall
- New PC for Cash Receipts at City Hall
- Security Cameras for City Hall/Police Station
- Radio Extenders for Police Vehicles
- Continuation of Fleet Vehicle Replacement through Trade-In of 2017 SUV
- Upgrade of Light Bars on Police Vehicles
- Expanded oiling of Streets
- Upgrade of 1991 Chevy Dump Truck
- Replacement of Street Signage (Rhineland Acres)
- Continuation of Mower replacement program
- Fence at East Park Ditch
- 3rd Full Time Park Employee
- Demolition of Old Water Plant
- Repairs to Outside Holding Basins
- Mapping of Service Lines for Revised Lead & Copper Rule
- 2 Seasonal Part Time Employees
- Repair of Sewer Lines as required from Camera Project.

Mayor Brown complimented the work completed at NW 8th Street and Bonn Road. The Mayor then complimented the extra planning that Chief Mapes was performing related to the Concordia Fall Festival, as well as the extra work and coordination that the Parks Department is doing.

Finally, the Mayor announced that Jan Mills has informed him that she does not desire to continue working past November 1, 2021. The Mayor thanked Jan for the work she has done for the City during the medical leave of our personnel and now through the process of replacing our Clerk.

Aldermanic Reports:

Alderman Scherer expressed concern over the lack of pickup of recycling in Concordia. She is also concerned about the overflowing recycle bins behind the Community Center.

The Administrator stated that his understanding was that Roger Morgan was now tasked with coordinating collection of recycling for Concordia for Republic. As for the bins, we may well need to add an additional collection by Republic because the list of people dropping the curbside pickup is increasing.

Aldermen Lindemann had no report.

Alderman Kruse stated that the improvement on Bonn Road is very impressive.

Alderman Nierman reported that the trash receptacles order by Concordia Main Street and the City of Concordia is expected to be shipped within a week.

There being no further business, Alderman Nierman made the motion to adjourn. Alderman Kruse seconded this motion. The vote was taken by the "Yeas and Nays", with the Mayor declaring the motion passed 4/0.

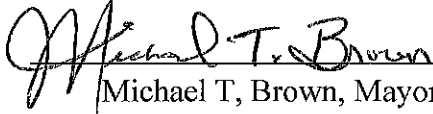
Meeting adjourned.

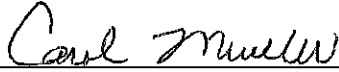
Time noted: 5:48 p.m.

Respectfully Submitted,

Carol Mueller
Acting Clerk

Approved this 20th day of September, 2021.


Michael T, Brown, Mayor


Carol Mueller, Acting City Clerk