



Village Hall
245 N 2nd Street
P.O. Box 370
Arlington, NE 68002
O: 402-478-4212
C: 402-278-4209
clerk@arlingtonne.gov

EMPLOYMENT APPLICATION

Date _____

Position(s) Applying For _____

Name _____

FIRST

LAST

MIDDLE INITIAL

Address _____
STREET CITY STATE ZIP

Mailing Address (if different than above) _____

Phone # _____ Driver's License # _____

CONSENT FOR EMPLOYERS TO PROVIDE INFORMATION

I, _____ hereby give my consent to all my prior employers to provide employment information to the Village of Arlington.

Signature: _____

PLEASE LIST ALL CURRENT AND PAST EMPLOYERS, BEGINNING WITH CURRENT

Employer	Employer's Address/Phone	Salary
Position Held	Duties	
Name of Supervisor	Reason for Leaving	
Dates of Employment	May we contact this employer? Yes ___ No ___	

Employer	Employer's Address/Phone	Salary
Position Held	Duties	
Name of Supervisor	Reason for Leaving	
Dates of Employment		May we contact this employer? Yes___ No ___

Employer	Employer's Address/Phone	Salary
Position Held	Duties	
Name of Supervisor	Reason for Leaving	
Dates of Employment		May we contact this employer? Yes___ No ___

SKILLS AND QUALIFICATIONS

Please summarize your job-related skills, certifications, and qualifications that relate to the position(s) you are applying for.

EDUCATION

School Name & Location_____

Years Completed_____ Year Diploma/Degree Received_____

Describe Course of Study _____

Describe any specialized training, apprenticeship, skills, or extra-curricular activities.

School Name & Location_____

Years Completed_____ Year Diploma/Degree Received_____

Describe Course of Study _____

Describe any specialized training, apprenticeship, skills, or extra-curricular activities.

REFERENCES

Please provide the name and phone or email of three references that are not related to you.

1. _____
2. _____
3. _____

Please provide any additional information that will be helpful to us in considering your application.

APPLICANT ACKNOWLEDGEMENT

I certify that the answers given on this application are true and complete to the best of my knowledge. Except as I have noted, I authorize investigation of all statements contained herein as may be necessary in reaching an employment decision. In the event of employment, I understand that false or misleading information given on my application or interview(s) may result and are grounds for discharge.

I understand that any conditions such as hours, pay, and the like must be in writing and acknowledged by the Village of Arlington and myself before beginning employment and that nothing contained in this employment application, or any written or unwritten policy or procedure of the Village of Arlington constitutes a contract of employment for any definite or indefinite period. I further understand that the Village of Arlington is an "at will" employer and that my employment and compensation may be terminated at any time at the convenience of either the Village of Arlington or myself, with or without cause, and with or without notice. I understand that only the Village Board of Arlington has any authority to enter into any agreement for employment for any specified period, or to make any agreement contrary to the foregoing.

APPLICANT SIGNATURE

DATE

The Village of Arlington does not discriminate on the basis of race, color, national origin, sex, marital status, age, or disability in admission or access to, or treatment or employment. Inquiries regarding grievance procedures or the policies of non-discrimination may be directed to the Village Clerk/Treasurer, P.O. Box 370, Arlington, NE 68002-0370, (402)478-4212, designated coordinator for Title IX, Title VI, and Section 504.